



M.C. No. 22 S. 2014

**MEMORANDUM CIRCULAR**

**TO :** SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS,  
DEPARTMENT HEADS, REGIONAL IRRIGATION MANAGERS,  
OPERATIONS MANAGERS, PROJECT MANAGERS, IRRIGATION  
MANAGEMENT OFFICE MANAGERS, ACCOUNTANTS CASHIERS,  
COLLECTING OFFICERS AND ALL OTHERS CONCERNED  
NATIONAL IRRIGATION ADMINISTRATION

**SUBJECT :** LOSS OF OFFICIAL RECEIPTS

As precaution against the fraudulent use of accountable forms, it is hereby informed that one (1) booklet of Official Receipt issued to Mr. Samuel A. Palafox, Senior Water Resources Facilities Technician (SWRFT) of Mallig RIS, Isabela IMO, bearing serial nos. 0123400 to 0123450, inclusive, of which nos. 0123421 to 0123450 are unused, were alleged lost.

This information is circularized in accordance with COA Circular No. 84-233 dated August 21, 1984.

Any information regarding the missing Official Receipts should be relayed immediately to this Office or to the Regional Manager, Cauayan City, Isabela.

**CLARO V. MARANAN**  
Administrator

June 10, 2014