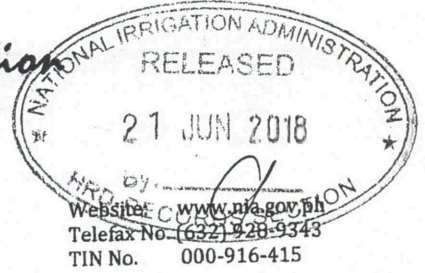


Republika ng Pilipinas
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Quezon City



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EDSA, Diliman, Quezon City, Philippines
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MC No. 55 s. 2018

MEMORANDUM CIRCULAR

TO : THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS,
DEPARTMENT/REGIONAL/OPERATIONS/ PROJECT MANAGERS,
DIVISION MANAGERS, AND ALL OTHERS CONCERNED


SUBJECT : REITERATION TO HIRE RETAINER LAWYERS

Guidelines on the Proposed Retainership Agreements was issued under NIA Memorandum Circular (MC) No. 7, Series of 2009 dated 20 February 2009. Subsequently, this was revised under MC No. 47, Series of 2014. The latest issuance related to the hiring of retainers was NIA MC No. 79, Series of 2017 issuing a Revised Pro-Forma Retainership Agreement.

In order to immediately address legal concerns of the field offices considering that the Legal Services will not be able to address all the concerns forwarded to it as the said office is also burdened with other duties and responsibilities, the hiring of retainers is a vital undertaking that should be prioritized.

In view thereof, all concerned offices are hereby directed to hire retainer lawyers in accordance with the existing guidelines. Managers of field offices who fails to hire retainers, without justifiable reason, shall be subject to administrative disciplinary action.

For compliance.


GEN RICARDO R VISAYA (Ret)
Administrator

6-30-18

Date