



Republika ng Pilipinas
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Lungsod ng Quezon



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MC No 19 s. 2019

MEMORANDUM CIRCULAR

TO : THE SENIOR DEPUTY ADMINISTRATOR, DEPUTY ADMINISTRATORS, DEPARTMENT/PROJECT/REGIONAL MANAGERS, DIVISION/IMO MANAGERS AND ALL OTHERS CONCERNED

SUBJECT : SUBMISSION OF PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) AND INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2020

DATE : 11 March 2019

In line with the Corporate Budget Memorandum No. 41, dated March 5, 2019 re: Corporate Budget Call for FY 2020, to focus on ensuring the implementation-readiness of proposals through better procurement planning, programming of projects and activities, all end-users are hereby instructed to submit/ your Indicative APP for CY 2020 not later than March 20, 2019.

As discussed during the Budget Forum in Central Office last February 26, 2019, **end-users** from Regional Office, IMO and Field Office **will prepare each offices' APP-CSE and PPMP's. The BAC Secretariat from each respective office shall consolidate** the same into **Indicative APP CY 2020**. The IMO and Field Office must forward their respective Indicative APP CY 2020 to **Regional Office BAC Secretariat** for consolidation. Then, the consolidated Indicative APP's must be forwarded to Central Office as the **Regional Office Indicative APP CY 2020**.

For Central Office, as discussed during the Procurement Sub-System Workshop last March 5, 2019, all **end-users will prepare APP-CSE and PPMP only**. The BAC Secretariat from Procurement Section shall consolidate the same into Central Office Indicative APP CY 2020.

To expedite the budget evaluation, Indicative APP CY 2020 shall be submitted to the following:

1. For **COB charged** to the **Budget and Revenue Division (BRDFMD)**;
2. For **Project Charged** to the **BAC-A and Operations Department**; and
3. For **Consolidated COB and Project charged**, to the **Procurement Section (PPD-AD)** and email the **EXCEL file type to ad.ppd.procurement@nia.gov.ph**.

For strict compliance.


GEN RICARDO R. VISAYA (RET)
03-19-19