

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION
Quezon City

MC # 64, s. 1967

MEMORANDUM CIRCULAR

TO : ALL REGIONAL & PROVINCIAL IRRIGATION
ENGINEERS, IRRIGATION SUPERINTENDENTS,
PROJECT ENGINEERS, AND OFFICERS-IN-CHARGE
OF IRRIGATION SYSTEMS,
THIS OFFICE

SUBJECT : Submission of List of Officials and Employees
Desiring to Avail of New Retirement Act.

Pursuant to the provisions of Budget Circular No. 194,
dated August 21, 1967, you are hereby directed to submit to this
Office, Attn: BUDGET DIVISION, on or before Sept. 30, 1967, a
list of permanent and daily-waged employees who desire to avail
of the new retirement provisions under Section 12(c) of R. A.
No. 4968. The list should show the information as contained in
the attached form.

Strict compliance hereof is hereby enjoined.

ALFREDO L. JUINIO
Acting Administrator

September 7, 1967
FME/cfp

Copy furnished:

The Administrator ✓
The Asst. Administrator — *Belinda* 9/11
All Concerned
Administrative Officer for mimeographing *Ready* Ok 9/11
Mgt. Staff - file ✓
Records Div. - file ✓

Recd. Cypres

AS — *file* 9/11

AFS — *file* 9/11

PE — *cf* 9/11

ADI — *Paragne* 9/11

SLF — *file* 9/11

P.S. — *file* 9/11/67

B.C. — *file* 9/11/67

M.S.R. — *file* 9/11

CEJ — *file* 9/11

M.M. — *file* 9/11

*ALR,
mimeograph as
per memo dated 9/11/67*

RETIREMENT AND GRATUITY FUND REQUIREMENT
BUDGET YEAR 1969

Bureau or Office: _____

Department: _____

Name of Employee	General Appropriation Act, Republic Act No. 5170		No. of Years of Service	Highest Salary received	Amount Required
	Item No.	Position Title			

NOTE:

This form shall be used in the computation of retirement and gratuity requirements for employees whose salaries are paid from special and other funds, including lump-sum appropriations for temporary and emergency employees and/or from lump-sum special purpose appropriations authorized in the General Appropriation Act, R.A. No. 5170.

Total

/mtb