

ALL R
pls. file
AD 10/3

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION
Ablaza Bldg., 117 España Extension
Quezon City

MC # 67, s. 1967

MEMORANDUM CIRCULAR

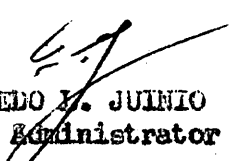
TO : ALL REGIONAL IRRIGATION ENGINEERS
PROJECT ENGINEERS AND
IRRIGATION SUPERINTENDENTS

SUBJECT : Submission of Accomplished Revised Equipment
Status Report Direct to the Director of IOC.

You are hereby directed to submit duly accomplished revised Equipment Status Report, ECO Form No. 3, sample form attached effective October 1, 1967 direct to the Director, Equipment Control Office, Infrastructure Operations Center, Camp Aguinaldo, Quezon City. This monthly report should reach the ECO not later than the 5th of the succeeding month.

Furnish the Central Office, Attn.: EQUIPMENT MANAGEMENT DIVISION, a copy of said revised report for our information and file.

The memorandum from the Chairman, Coordinating Committee, Infrastructure Operations Center, dated September 8, 1967 requiring revised report is hereto attached for your guidance.


ALFREDO L. JUNIO
Actg. Administrator

September 29, 1967

SLF 9/29
STA/jna

Copy furnished:

SLF-805 9/29

ADL 10/2

AS 10/2

Admin'tor

Records

mgt. Staff - 10/3

The Administrator
The Assistant Administrator
All concerned
Administrative Officer for mimeographing
Management Staff - file
Records Division - file

Records File

Republic of the Philippines
Office of the President
INFRASTRUCTURE OPERATIONS CENTER
Camp General Emilio Aguinaldo
Quezon City

IOCE

September 8, 1967

MEMORANDUM FOR:

Commissioner, Bureau of Public Highways
Director, Bureau of Public Works
Administrator, National Irrigation Administration
General Manager, National Waterworks and Sewerage
Authority
General Manager, National Power Corporation
Chief of Staff, Armed Forces of the Philippines

Enclosed please find a revised ECO Form No. 8, Equipment Status Report, to be accomplished and submitted by your subordinate units monthly direct to this Office, not later than the 5th of the succeeding month.

In order to simplify the accomplishment of this form it is advised that the Equipment Status Report covering all the equipment in a district, city or project, shall be submitted only at the start of every quarter, and subsequent monthly reports shall contain only those equipment having changes as to their condition, assignment and location during the month.

A careful study of the attached form should be made before accomplishing it, in order that the information shall be as accurate as possible. The column "Present Condition" should convey the actual status, either, good-operating, fair-operating, bad-operating, shutdown or deadlined, under repair, unserviceable, etc.

It is requested that this memorandum be given wide dissemination for prompt compliance.

Antonio V. Raquiza
ANTONIO V. RAQUIZA

Chairman, Coordinating Committee
Infrastructure Operations Center

5-0/5-1

Records - pls. file

AD 1-19/25
SLF
465
9/25/67
RECORDS BRANCH
STA-8929
Circumference
Sept. 1967

Republic of the Philippines
Office of the President
INFRASTRUCTURE OPERATIONS CENTER
Camp General Emilio Aguinaldo
Quezon City

EQUIPMENT STATUS REPORT

(Reporting Agency)

Month _____, 196_____

(Date)

(Address)

[illegible]

UNMITTET:

VERIFIED:

(Head of Agency or Authorized Representative)

Property Officer

Republic of the Philippines
Office of the President
INFRASTRUCTURE OPERATIONS CENTER
Camp General Emilio Aguinaldo
Quezon City

MEMO

September 8, 1967

MEMORANDUM FOR:

Commissioner, Bureau of Public Highways

Director, Bureau of Public Works

Administrator, National Irrigation Administration

General Manager, National Waterworks and Sewerage
Authority

General Manager, National Power Corporation

Chief of Staff, Armed Forces of the Philippines

Enclosed please find a revised EOC Form No. 8, Equipment Status Report, to be accomplished and submitted by your subordinate units monthly direct to this Office, not later than the 5th of the succeeding month.

In order to simplify the accomplishment of this form it is advised that the Equipment Status Report covering all the equipment in a district, city or project, shall be submitted only at the start of every quarter, and subsequent monthly reports shall contain only those equipment having changes as to their condition, assignment and location during the month.

A careful study of the attached form should be made before accomplishing it, in order that the information shall be as accurate as possible. The column "Present Condition" should convey the actual status, either, good-operating, fair-operating, bad-operating, shutdown or declined, under repair, unserviceable, etc.

It is requested that this memorandum be given wide dissemination for prompt compliance.

(SOD) ANTONIO V. RAQUILA
Chairman, Coordinating Committee
Infrastructure Operations Center

5-0/5-1

A true copy:

9-29-67/jm...

