

REPUBLIC OF THE PHILIPPINES  
**National Irrigation Administration**  
**OFFICE OF THE ADMINISTRATOR**  
QUEZON CITY

MC # 20, s. 1968

MEMORANDUM CIRCULAR

TO : ALL REGIONAL AND PROVINCIAL IRRIGATION ENGINEERS,  
IRRIGATION SUPERINTENDENTS, PROJECT ENGINEERS AND/  
OR OFFICERS-IN-CHARGE OF SYSTEMS AND PROJECTS  
National Irrigation Administration

SUBJECT : Delegation of Authority to Enter into Contracts

Pursuant to Resolution No. 703-68, the Administrator is authorized by the Board to delegate his authority to you to enter into contract or contracts pertaining to construction of irrigation projects either by administration or otherwise in an amount not to exceed ₱50,000.00.

Delegation shall be made on an individual basis and therefore if you desire to make use of this authority, representations should be made with the Administrator. In your justifications you should include, among other matters, the following:

1. Name and location of the project
2. Estimated total construction cost
3. Duration of the project
4. Reasons for the desirability of this authority

In all cases, the usual auditing rules and regulations should be observed or complied with strictly.

Copies of the contracts should be furnished the Administrator and the respective Regional Irrigation Engineer within 15 days after signing the contract.

Authority delegated pursuant to this Memorandum Circular shall take effect immediately but may be withdrawn or revoked at the discretion of the undersigned.

This Memorandum Circular supersedes Memorandum Circular #30, s.1967 of this Office dated May 19, 1967.

  
ALFREDO L. JUINIO  
Acting Administrator

March 6, 1968

JLJ/PM: hfa  
Copy furnished:

Copy at:

*Mailes*  
*3/12/68* (Sgt) *Zalita*