

Republika ng Pilipinas  
KAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Gusaling Ablaza, 117 E. Rodriguez, Sr.  
Lungsod ng Quezon

MC # 11, s. 1969

MEMORANDUM CIRCULAR

TO : ALL REGIONAL AND PROVINCIAL IRRIGATION  
ENGINEERS, IRRIGATION SUPERINTENDENTS,  
OFFICERS-IN-CHARGE OF IRRIGATION SYSTEMS  
This Agency

SUBJECT : Motorcycle or Bicycle Allowance for  
Deserving Watermasters

Pursuant to NIA Board Resolution No. 949-69, please be informed that a monthly bicycle allowance of not exceeding P15.00 or a motorcycle allowance of not exceeding P25.00 per month may be granted to deserving Watermasters who are using their own personal vehicles on their official travels.


This privilege however, is subject to review and renewal every fiscal year. It may be granted to a deserving full-time Watermaster, as determined by the NIA Administrator and as authorized under Board Resolution No. 558-67, upon the recommendation of the Provincial Irrigation Engineer, Irrigation Superintendent or Officer-In-Charge of the system, and the Regional Irrigation Engineer concerned.

For the determination of deserving Watermasters, the following points, among others, should be considered:

- 1) The vehicle should be privately owned by the Watermaster, as supported by registration papers or certificate of ownership.
- 2) The division under him should be well operated and maintained.
- 3) The bicycle and motorcycle allowance shall be based respectively at P0.03 and P0.05 per kilometer of official travel but not more than P15.00 and P25.00 a month.
- 4) The percentage of collection in his division for the last agricultural year should fall under any of the following categories:
  - (a) Not less than 60% of the collectible of the division or
  - (b) Not less than the average % of collection in the whole system or
  - (c) It increased by at least 10% over the next preceding agricultural year collections.

Please be informed further that upon the granting of this privilege the Watermaster shall be required to submit a weekly report of his official travels to the Chief of the System, which shall be the supporting papers to his claim for allowance.

Previously approved bicycle allowances shall all terminate at the end of this fiscal year (FY 69) and may only be renewed under the herein conditions.

  
ALFREDO L. JUINIO  
Acting Administrator

NOTED:

ERNESTO N. PADRE  
Corporate Auditor

April 1, 1969