

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Gusaling Ablaza, 117 E. Rodriguez, Sr.
Lungsod ng Quezon

MC # 17, s. 1969

MEMORANDUM CIRCULAR

TO : ALL REGIONAL IRRIGATION ENGINEERS
Regions 1 - 8, NIA

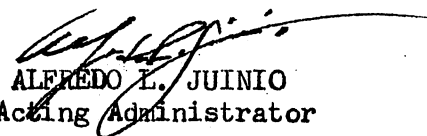
SUBJECT : Submission of List of Unliquidated
Cash Items

Please submit to this Office a list of unliquidated cash items within your Region, containing the following:

1. Date Paid
2. Name of Payee
3. Purpose (For which the amount is withdrawn)
4. Amount Paid
5. Remarks

Said list should be duly verified and signed by the Regional Auditor or his duly authorized representative and must be submitted to reach this Office (c/o Management Staff) not later than June 10, 1969.

Strict compliance hereon is enjoined.


ALFERDO L. JUINIO
Acting Administrator

May 19, 1969