

PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Gusaling APC, Quezon Memorial Circle
Diliman, Lungsod ng Quezon

NO. 32, 3270970

MEMORANDUM LOERULAR

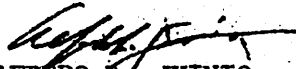
T O : ALL REGIONAL, PROVINCIAL AND PROJECT
IRRIGATION ENGINEERS, IRRIGATION SU-
PERINTENDENTS AND/OR OFFICERS-IN-
CHARGE OF IRRIGATION SYSTEMS
This Office

SUBJECT: Report of injuries or sickness of NIA employees.

In order that this Office shall have a complete reference in compensation case concerning injuries or sickness involving employees of the NIA, it is requested that henceforth, any employee who is involved in any accident or contracts sickness shall be reported to this Office c/o Legal Staff. The report should specify when the injury or sickness happened, the nature of the injury or sickness and a complete explanation concerning the circumstances surrounding the injury or sickness.

In the same manner, sick leaves of absence of employees with a duration of fifteen (15) days or more should likewise be reported accompanied by medical certificate of a government physician who should be requested to subscribe and swear to the facts stated in the medical certificate.

Strict compliance hereof is desired.


ALFREDO L. JUINIO
Administrator

Encl. 10, 1970