

Laurel H. Quisenberry

MC# 34 s. 1970

MEMORANDUM CIRCULAR

TO : ALL REGIONAL, PROVINCIAL AND PROJECT
IRRIGATION ENGINEERS; IRRIGATION SUPER-
INTENDENTS AND/OR OFFICERS-IN-CHARGE
OF IRRIGATION SYSTEMS
This Office

SUBJECT : Memorandum Circular No. 376 of the Office
of the President re: Withholding of Income
Taxes from Salaries of Government Employees

Pursuant to MC # 376 of the Office of the President dated July 31, 1970, which requires compliance to Revenue Regulations No. V-8 as amended, you are requested to direct the withholding of income taxes from salaries paid to monthly personnel under your supervision; to have the withheld taxes remitted to the Bureau of Internal Revenue and to have the prescribed withholding tax returns submitted on BIR Form W-1 and BIR Form W-3 within the reglamentary period (see nearest BIR Office):

To determine the amount of tax to be withheld, consult the enclosed BIR schedule, taking into account the personal exemptions of each employee:

Strict compliance hereon is enjoined:

For and in behalf of
the Administrator:

CONRADO G. MERCADO
Assistant Administrator

August 17, 1970

FVG:asm

Copy furnished: The Chief Corp. Accountant - for implementa-
tion in the Central Office
The Corporate Auditor, NIA