

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 10, s. 1971

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS AND STAFFS INCLUDING UNDP
GROUNDWATER DEVELOPMENT PROJECT; REGIONAL, PROVINCIAL
AND PROJECT ENGINEERS, IRRIGATION SUPERINTENDENTS AND/OR
OFFICERS-IN-CHARGE OF IRRIGATION SYSTEMS
This Agency

SUBJECT : CSC Announcement re: FIRST GRADE Examinations

You are hereby informed that the Civil Service Commission recently announced the holding of entrance and qualifying examinations on the FIRST GRADE level to be held on May 30, 1971 in the following cities: Manila, Cebu, Davao, Iloilo, Naga and Baguio.

Hereunder are particulars of the examination:

FILING OF APPLICATIONS

Applications must be filed with the Civil Service Commission, P. Paredes St., Manila, D-403, or the Local Examining Committee in the place where the applicant intends to take the examination, not later than March 19, 1971, or if mailed, must be postmarked not later than March 19, 1971.

MINIMUM REQUIREMENTS

Education and Experience:

A. ENTRANCE

Applicants must have graduated with a bachelor's degree from a college or university of recognized standing.

B. QUALIFYING

Applicants must:

1. Have graduated with a bachelor's degree from a college or university of recognized standing;
2. Be actually in the government service, and hold or have held, a position in the competitive service;
3. Have qualified in the Second Grade examination or its equivalent; and,
4. Have at least 3 years of experience in the government service.

Substitution allowed:

Applicants who do not possess a bachelor's degree but have been in the government service at least five years may substitute one year's experience in the competitive or noncompetitive service for one year of deficiency in the college education required, but only 2 years of educational deficiency may be substituted by experience.

Education and experience required should be duly certified.

Age Limits:

Applicants must be not less than 18 or more than 35 years of age on the date of the examination. The age limits do not, however, apply to those who are already in the government service on the day of the examination.

Physical Condition:

Applicants must be in good health and free from physical defects to enable them to meet the Physical standard deemed necessary for the position.

Citizenship and Character:

Applicants must be citizens of the Philippines and must be of good moral character.

HOW TO APPLY

What to file:

CS Form No. 100


Where to get Forms:

Application forms may be obtained from the Application Section, Civil Service Commission, P. Paredes Street, Manila, D-403, or from the Local Examining Committee in the place where the applicant desires to take the examination.

Where and When to file:

Applications must be on file with the Application Section, Civil Service Commission, P. Paredes Street, Manila, D-403, or the Local Examining Committee in the place where the applicant desires to take the examination not later than March 19, 1971.

You are hereby enjoined to disseminate the above information to all qualified employees under your supervision especially those whose appointments are under temporary status.


ALFREDO L. JUINIO
Administrator

February 22, 1971
JCO:atl