

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Gusaling APC, Quezon Memorial Circle
Diliman, Lungsod ng Quezon

NO. 47, 30 JAN 1972

MEMORANDUM CIRCULAR

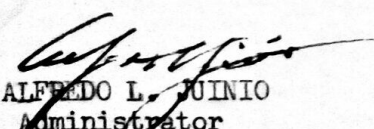
TO : ALL REGIONAL, PROVINCIAL AND PROJECT ENGINEERS;
IRRIGATION SUPERINTENDENTS; REGIONAL AND FIELD
AUDITORS; CASHIERS AND DISBURSING OFFICERS AND
OTHERS CONCERNED
National Irrigation Administration

SUBJECT : Attachment of Statement of Cash Items to the Statement of
Account Current accompanying the Reports of Disbursements
to support the Cash Items, if any

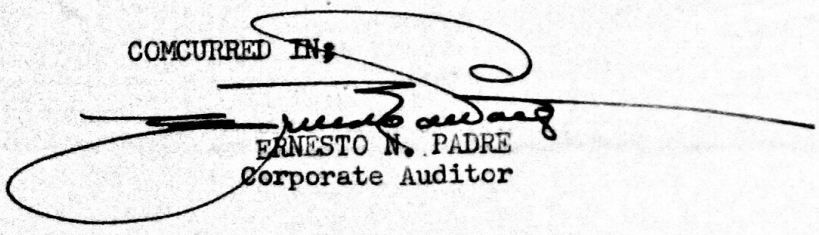
Effective upon receipt of this memorandum circular, all cashiers, disbursing officers and special disbursing officers shall attach a Statement of Cash Items (format attached) to support the amount of Cash Items, if any, under the caption of "COMPOSITION OF FUNDS" in the Statement of Account Current accompanying the Reports of Disbursements submitted to the Central Office.

Non-compliance with the above instruction shall render the Reports of Disbursements incomplete and same shall not be booked up and replenished in the Accounting Division.

Strict compliance is hereby enjoined.


ALFREDO L. JUINIO
Administrator

CONCURRED IN:


ERNESTO N. PADRE
Corporate Auditor

January 17, 1972

STATEMENT OF CASH ITEMS
as of _____ 19____

[illegible]

VERIFIED AND
FOUND CORRECT :

NOTED :

CERTIFIED CORRECT :

FIELD AUDITOR

FIELD OFFICE CHIEF

CASHIER/DC/SDO

.....

[illegible]

**VERIFIED AND
FOUND CORRECT :**

NOTED :

CERTIFIED CORRECT :

FIELD AUDITOR

FIELD OFFICE CHIEF

CASHIER/DO/SDO