

Republika ng Pilipinas
DEPARTMENT OF AGRICULTURE
National Irrigation Administration
Gusaling APC, Quezon Memorial Circle
Diliman, Lungsod ng Quezon

MC # 10, s. 1972


MEMORANDUM CIRCULAR

TO : PROJECT MANAGER, UREP; PROJECT DIRECTOR/CHIEF,
NIA-UNDP CUP; PROJECT CHIEF, IRPFS; AND ALL
REGIONAL IRRIGATION ENGINEERS
This Agency

SUBJECT : Designation of Regional Training Assistants

In our desire to improve the planning and the administration of a training program for the development and maintenance of a high level of employee performance in NIA, it is necessary that training assistants in the project and regional offices be designated to help carry out these functions.

It is therefore directed that you nominate one to be designated as Training Assistant for your project or regional office to help coordinate in the training activities in your respective offices. The nominee if designated, will perform the duties of Training Assistant in addition to his present duties without additional compensation.


ALEXANDRO L. JUNIO
Administrator

January 26, 1972
AS/tbr