

Republika ng Pilipinas  
PAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Lungsod ng Quezon

MC # 22, s. 1972

MEMORANDUM CIRCULAR

TO : REGIONAL, PROVINCIAL AND PROJECT IRRIGATION  
ENGINEERS; IRRIGATION SUPERINTENDENTS; AND/OR  
OFFICERS-IN-CHARGE OF SYSTEMS; AND ALL OTHERS  
CONCERNED  
National Irrigation Administration

SUBJECT : Extension of the Applicability of MC#49 s.  
1971 (Supplemental Guideline and Delegation  
of Authority to Approve Overtime Work) to  
Regional Irrigation Engineers

In order to avoid delays in the prosecution of projects under the supervision of the Regional Irrigation Engineers, it is hereby directed that the supplemental guideline as well as the delegation of authority to approve overtime work under MC# 49, s. 1971 (copy of which is herewith attached), is hereby extended to Regional Irrigation Engineers in connection with the prosecution of national, as well as communal irrigation projects under their supervision in their respective regions.

Under this delegation of authority, Regional Irrigation Engineers are hereby authorized to approve overtime work for specified categories classified under paragraph 1, sub-paragraph A, B, C. In the absence of the Regional Irrigation Engineer, the Assistant Regional Irrigation Engineer, shall exercise the delegated authority.

All other types of work not covered above should be submitted to the undersigned for his consideration and approval.

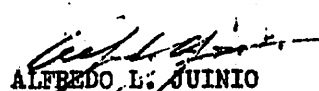
Payment of Overtime work rendered by the Regional Irrigation Engineers, Assistant Regional Irrigation Engineers, Provincial Irrigation Engineers, Irrigation Superintendents and Project Irrigation Engineers, shall not be allowed as they perform management function.

In all cases, overtime work should not be taken as a means of increasing the income of employee. Proper report on overtime work showing the name of personnel, the duration and the amount involved as well as the work accomplished should be submitted through the Regional Irrigation Engineer to the undersigned for evaluation and reference.

All provisions of MC# 15, 15(a) and 15(b), s. 1971 shall be strictly followed.

Attached is a sample of the report form to be submitted.

Strict compliance is hereby enjoined.

  
ALFREDO L. JUINIO  
Administrator

Encl.: as stated

March 20, 1972

AS /wtf