

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG FATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 34, s. 1972

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS AND STAFFS; PROJECT MANAGERS/DIRECTOR/CHIEF OF SPECIAL PROJECTS; CORPORATE AUDITING OFFICE, REGIONAL AUDITORS AND FIELD EXAMINERS; REGIONAL, PROVINCIAL AND PROJECT IRRIGATION ENGINEERS; IRRIGATION SUPERINTENDENTS AND/OR OFFICERS-IN-CHARGE OF SYSTEMS/OFFICES; CASHIERS AND DISBURSING OFFICERS; AND ALL OTHERS CONCERNED
National Irrigation Administration

SUBJECT: Cash Advance Issuance to Auditing Personnel

Effective immediately, Cashiers and Disbursing Officers of this Agency are hereby instructed not to give cash advances, chits or "vales" to any auditing personnel without the authorization of the Corporate Auditor .

For your information and guidance, there is cited the pertinent provisions of GAO Memorandum Circular No. 570, Item No. 3 thereof, and quoted as follows:

"3. Cash advance asked by any auditing personnel requires the prior approval of the Auditor General, Deputy Auditor General, or the proper department manager."

In this connection, any Cashier or Disbursing Officer of this Agency found violating this lawful and reasonable directive shall be held personally liable to said amounts given to auditing personnel and the same shall be sufficient grounds for the institution of appropriate administrative and/or criminal action.

Please be guided accordingly.


ALFREDO L. JUINIO
Administrator

CONCURRED IN:


ERNESTO N. PADRE
Corporate Auditor

May 10, 1972
FNR/efu