

Republika ng Pilipina
FAM... G PANGASIWAAN... TUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 47, s. 1972

MEMORANDUM CIRCULAR

TO : THE CHIEF CORPORATE ACCOUNTANT AND CORPORATE AUDITOR;
ALL HEADS OF DEPARTMENTS AND STAFFS; PROJECT MANAGERS/
CHIEFS OF SPECIAL PROJECTS; REGIONAL, PROVINCIAL
AND PROJECT IRRIGATION ENGINEERS; IRRIGATION SU-
PERINTENDENTS AND/OR OFFICERS IN CHARGE OF SYSTEMS;
REGIONAL AUDITORS AND FIELD ACCOUNTING PERSONNEL;
AND ALL OTHERS CONCERNED
National Irrigation Administration

SUBJECT: Prohibiting Payroll Deductions in Favor of Private
Parties, Firms or Individuals

Effective August 1, 1972, it is directed that all payroll de-
ductions in favor of private parties, firms or individuals except
those due government agencies should be discontinued. This
practice has cost the NIA time and effort in collecting and
remitting the amounts due the private parties concerned. In all
these transactions, this Office has been incurring expenses for
supplies and materials used.

Private firms and offices could device their own collection
plans without this Office serving as the collection agency.

Compliance hereon is enjoined.

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LEONARDO L. JUNIO
Administrator

NOTE: NIA employees' associations such as the NIA-ECU, NIA-
Coop., etc. are not covered by the restrictions pro-
vided in this circular.
PAS/tc

August 7, 1972