

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 57, s. 1972

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, STAFFS, DIVISIONS AND SECTIONS; REGIONAL, PROVINCIAL AND PROJECT IRRIGATION ENGINEERS; IRRIGATIONS SUPERINTENDENTS AND/OR OFFICERS-IN-CHARGE OF IRRIGATION SYSTEMS; HEADS OF SPECIAL PROJECTS; AND ALL OTHERS CONCERNED
National Irrigation Administration

SUBJECT: Amendment to Letter of Instructions No. 14

Quoted hereunder for the information, guidance and immediate compliance of all concerned is the Letter of Instructions No. 14-A, to wit:

"MALACANANG
Manila

October 5, 1972

LETTER OF INSTRUCTIONS NO. 14-A

TO : All Heads of Departments, Agencies and Offices
of the Government

Letter of Instructions No. 14, dated September 29, 1972, is hereby amended to read as follows:

"In order to facilitate the reorganization of the Government and to speed up the current intensified effort to weed out undesirable government officials and employes, you are hereby directed to require all officials and employes in your department, office or agency, who are facing administrative charges, or who are notoriously undesirable on the ground of dishonesty, incompetence or other kinds of misconduct defined in the Civil Service law or rules, or have been repeatedly charged, to tender their resignations within one week after the publication of this Order in your department, office or agency.

"This Order must be published immediately in your office..

"Should the officers or employes concerned fail or refuse to resign within the one-week period prescribed in the foregoing paragraph, they shall be suspended immediately until their cases are disposed of, as follows:

"1. For those actually facing administrative charges, if after preliminary inquiry into the same, the head of department, office or agency is convinced that the evidence of guilt against the respondent or respondents is strong, he shall dismiss or consider then resigned or otherwise separated from the service, or impose the proper penalty prescribed for the offense.

"2. In the case of an officer or employee who is notoriously undesirable and has been repeatedly charged administratively but has for any reason evaded disciplinary action, the head of department, office or agency shall take notice of such notoriety and, without the necessity of filing charges, shall summarily dismiss or otherwise terminate the services of the respondent official or employee.

The heads of departments, offices and other agencies of the government shall determine if the officials and employees who voluntarily obeyed to this Order shall enjoy any of the benefits granted by law to retiring officials and employees.

"The heads of the departments, offices or other agencies of the Government shall report to the President within fifteen (15) days from the date of issue of this Order the names of the officials and employees who have tendered their resignations, have been charged and suspended or dismissed or otherwise meted a disciplinary penalty in accordance with this Order.

"Strict compliance with this Letter of Instructions is desired.

"Done in the City of Manila this 29th day of September, in the year of our Lord, nineteen hundred seventy-two.

(SGD.) FERDINAND E. MARCOS
President
Republic of the Philippines

This Order supersedes letter of Instruction No. 14, dated September 29, 1972.

(SGD.) FERDINAND E. MARCOS
President
Republic of the Philippines"

It is hereby directed that the contents hereof be given the widest dissemination possible among the personnel under your jurisdiction and that all personnel concerned should comply with the instructions of the President not later than October 11, 1972.

Strict compliance hereon is enjoined.

Alfredo E. Juinio
ALFREDO E. JUINIO
Administrator

October 6, 1972
RD / wf