

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 31, s. 1973

MEMORANDUM CIRCULAR

TO : ALL CHIEFS OF DEPARTMENTS AND STAFFS;
ALL HEADS OF SPECIAL PROJECTS; REGIONAL,
PROVINCIAL AND PROJECT ENGINEERS; IRRIGATION SUPERINTENDENTS AND/OR OFFICERS-IN-CHARGE OF IRRIGATION SYSTEM/OFFICE
National Irrigation Administration

SUBJECT : Civil Service Examination for Economist

Quoted hereunder is Examination Announcement No. 3, s. 1973, of the Civil Service Commission, for your information and guidance:

"Republic of the Philippines
CIVIL SERVICE COMMISSION
Quezon City

The Civil Service Commission announces
the ECONOMIST

examination in the field of economics. Qualification in the examination shall satisfy the eligibility requirement for appointment to positions in the Economics Group (WAPCO specifications) as well as to other positions in the government service requiring similar qualifications. The examination shall be in two categories: Entrance and Qualifying.

DATE OF EXAMINATION : July 15, 1973

PLACE OF EXAMINATION: Manila

Applications may be filed with the Application Division, Recruitment and Examinations Department, Civil Service Commission, Ablaza Building, 117 E. Rodriguez, Sr. Avenue, Quezon City not later than June 15, 1973, or if mailed, must be postmarked not later than June 8, 1973.

APPLICANTS ARE ADVISED TO CHECK CAREFULLY WHETHER THEY MEET THE ADMISSION REQUIREMENTS AND ONLY THOSE WHO MEET THEM SHOULD APPLY FOR THE EXAMINATION.

DUTIES

Under general supervision, compiles, analyzes and evaluates economic data on trade, agriculture, industry, labor, money and credit, public finance, national income and other fields in economics; analyzes factors that determine overall business activity; studies problems and trends in the various economic fields; prepares reports on economic conditions; recommends economic policies; and does related work.

PARTS AND WEIGHTS OF EXAMINATION

The examination will consist of the following:

P A R T S	W E I G H T S	
	Entrance	Qualifying
1. Written Test -----	100	75
2. Evaluation of education, training, and experience -----		25
T O T A L ----	100	100

Scope of written test

The written test will consist of a general test and a specialized test and will cover the following:

1. General Test ---- vocabulary, reading comprehension, and paragraph organization
2. Specialized Test - microeconomics, macroeconomics, basic statistical techniques, money and banking, public finance, international trade and finance, theory of economic development, agricultural economics, labor economics, Philippine economic history, industrial economics

MINIMUM REQUIREMENTS

Education and Experience

Entrance

Applicants must meet ANY ONE of the following requirements:

1. Hold a bachelor's degree with major study in economics;
2. Hold a bachelor's degree with major study in accounting, banking and finance, business administration, management, marketing, or statistics, including or supplemented by at least 12 units in any field of economics;
3. Hold any other bachelor's degree with at least 18 units in any field of economics.

Qualifying

Applicants must meet ALL of the following requirements:

1. Possess 1, 2, or 3 above;
2. Hold appointment to any position in the Economics Group, or a comparable (in duties and qualifications) position in the government service; and
3. Have at least five years of responsible experience in any field of economics.

Substitutions allowed

1. One year of experience in any field of economics may be substituted for every 3 units in economics of the number required in Nos. 2 and 3 under Entrance above.
2. A completed master's degree in economics may be substituted for 2 years of the required experience in No. 3 under Qualifying above.
3. A completed doctorate degree in economics may be substituted for 3 years of the required experience in No. 3 under Qualifying above.

Education and experience required should be duly certified.

Age Limits

Applicants must be not less than 18 or more than 45 years of age on the date of the examination. The age limits do not, however, apply to those who are already in the government service on the day of the examination.

Citizenship and Character

Applicants must be citizens of the Philippines and must be of good moral character.

Physical Condition

Applicants must be in good health and free from physical defects to enable them to meet the physical standard deemed necessary for the position.

EXAMINATION FEE

An examination fee of ₱2.00 is charged each applicant for admission to the examination in accordance with Article VIII, Section 38 of R.A. No. 2260, as amended by Section 15 of R.A. No. 6040. In exchange for ₱2.00 the applicant will be given an Admission Fee Stamp which he should paste on his application form. Those who apply by mail should enclose with their applications a postal money order for ₱2.00 payable to the order of the Civil Service Commission.

SELF-ADDRESSED STAMPED ENVELOPES FOR NOTICE OF ADMISSION AND REPORT OF RATING

Applicants must attach to their applications self-addressed stamped envelopes for the notice of admission. On the date of the examination, besides their notices of admission, they must also bring with them self-addressed stamped envelopes to be used to mail their reports of rating.

PHOTOGRAPHS

Every competitor should attach to his application form at the upper right-hand corner a 1" x 1" copy of his recent photograph. On the day of the examination, he should also have with him another copy of the photograph.

Both copies of the photograph should bear his signature.

HOW TO APPLY

What to file
C.S. Form 100

Where to get forms

Application forms may be obtained from the Application Division, Recruitment and Examinations Department, Civil Service Commission, Ablaza Building, 117 E. Rodriguez, Sr. Avenue, Quezon City.

Where and when to file

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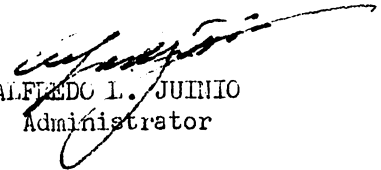
NOTICE

Appeal from rating in a civil service examination shall be filed in writing by the examinee with the Commissioner within six months from the date of the release of the results of the examination concerned. Thereafter, no appeal shall be entertained. (Section 6(c), Rule IV,

Revised Civil Service Rules)

Issued, May 8, 1973"

You are hereby enjoined to disseminate this information to your subordinates and encourage those who meet the admission requirements to apply for the examinations.


ALFREDO L. JUNIO
Administrator

May 16¹, 1973

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