

Republika ng Filipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

18

MC # 60 S. 1973

MEMORANDUM CIRCULAR

T O : ALL CASHIERS AND SPECIAL
DISBURSING OFFICERS,
REGIONAL AUDITORS, AND
OTHERS CONCERNED
T h i s A g e n c y

SUBJECT : Reports of Checks Issued and Cancelled

Your attention is invited to pertinent portions of the
1st Indorsement, dated August 8, 1973, of the Corporate
Auditor, quoted as follows:

.... "Under Memorandum Circular 11-73, as
amended by Memorandum Circular 18-73, both
of the Secretary of Finance, the original copy
of the Report of Checks Issued and Cancelled,
supported by carbon copies of the checks issued
and adding machine tape used in totalling the
amounts of the checks drawn, should be submit-
ted to the Bureau of the Treasury (NCAD).
Only a copy of said report should be furnished
the office of the Regional Auditor"....

Please be guided accordingly.


ALFREDO L. JUINIO
Administrator

August 14, 1973