

Republika ng Pilipinas  
**PAMBANSANG PANGASIWAAN NG PATUBIG**  
(National Irrigation Administration)  
Lungsod ng Quezon

MC # 6, s. 1974

MEMORANDUM CIRCULAR

TO : ALL CHIEFS OF DEPARTMENTS; STAFFS AND DIVISIONS;  
REGIONAL, PROVINCIAL AND PROJECT IRRIGATION  
ENGINEERS; IRRIGATION SUPERINTENDENTS AND/OR  
OFFICERS-IN-CHARGE OF IRRIGATION SYSTEMS; HEADS  
OF SPECIAL PROJECTS AND ALL EMPLOYEES (OF THE NIA)  
National Irrigation Administration

SUBJECT : Grant of Living Allowances to NIA Employees as  
per NIA Board Resolution No. 2212-73, dated  
December 20, 1973

In order to partially alleviate the high cost of living, the NIA Board of Directors has approved and confirmed the grant of living allowance effective January 1, 1974 to all employees of NIA including those of the Corporate Auditor's Office, except employees of Special Projects not covered by WAPCO, in accordance with the following scale:

<u>Particular</u>	<u>Allowance Based on</u> <u>Percentage of Salary</u>
Those receiving a salary of P300.00 a month or less - - - - -	20%
Those receiving a salary of more than P300.00 but less than P500.00 a month - - - - -	10%
Those receiving a salary of P500.00 a month or more - - - - -	%

Exception from the above scale are those employees receiving P301.00 a month, in which case each will receive a fixed allowance of P42.20.

Said living allowance shall be paid to the employees on separate payrolls on January 31, 1974 and every end of the month thereafter subject to availability of funds. Priority in payment shall be given to those receiving smaller salaries. However, employees who are on leave without pay are not entitled to this allowance for the period they are without pay.

may be paid out of surcharges from projects and those engaged in national, communal and special projects out of their corresponding project funds released to them.

For purposes of converting the wages of daily-paid employees into monthly salary, the WAPCO table of conversion which is attached hereto shall be used.

For purposes of paying the living allowance of field personnel, not engaged in projects, the usual sub-allotment advice will be issued accordingly. However, to expedite payment of daily

personnel, it is directed that the following information should first be submitted to the Chief, Financial Planning and Control Division, Central Office, before the corresponding sub-allotment may be issued;

Office; (Regional Office/Prov'l. Office/Irrigation System)

	<u>Name</u>	<u>Designation</u>	<u>Rate per Day</u>	<u>Date of Appointment</u>
1.				
2.				
3.				

Please be guided accordingly.

  
ALFREDO L. JUINIO  
Administrator

Concurred by:

  
ERNESTO N. PADRE  
Corporate Auditor

January 17, 1974

Computation of Monthly Cost of Living Allowance  
for Daily Employees

<u>Salary Range</u>	<u>Daily Rate</u>	<u>Monthly Rate</u>	<u>Monthly Cost of Living Allowance</u>	
			<u>Percentage</u>	<u>Amount</u>
Minimum	P 8.00	P 240.00	20%	P 48.00
33	8.11	246.00	20%	49.20
34	8.54	259.00	20%	51.80
35	8.97	272.00	20%	54.40
36	9.43	286.00	20%	57.20
37	9.92	301.00	-	42.20
38	10.42	316.00	10%	31.60
39	10.94	332.00	10%	33.20
40	11.50	349.00	10%	34.90
41	12.10	367.00	10%	36.70
42	12.73	386.00	10%	38.60
43	13.35	405.00	10%	40.50
44	14.04	426.00	10%	42.60
45	14.77	448.00	10%	44.80
46	15.50	470.00	10%	47.00
47	16.29	494.00	10%	49.40
48	17.14	520.00	5%	25.40
49	18.00	546.00	5%	27.30
50	18.92	574.00	5%	28.70
51	19.88	603.00	5%	30.15
52	20.90	634.00	5%	31.70
53	21.96	666.00	5%	33.30
54	23.08	700.00	5%	35.00
55	24.26	736.00	5%	36.80
56	25.52	774.00	5%	38.70
57	26.80	813.00	5%	40.65
58	28.18	855.00	5%	42.75
59	29.61	898.00	5%	44.90
60	31.12	944.00	5%	47.20

Daily rates not included in the above table should be computed based on the next higher rate.