

Republika ng Pilipinas  
PAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Gusaling APC, Quezon Memorial Circle  
Diliman, Lungsod ng Quezon

MC # 23, S. 1974

MEMORANDUM CIRCULAR

TO : THE ASSISTANT ADMINISTRATORS, ALL HEADS OF  
DEPARTMENTS AND STAFFS; REGIONAL AND PROVINCIAL  
IRRIGATION ENGINEERS; IN-CHARGE OF PROJECTS,  
IRRIGATION SUPERINTENDENTS AND ALL OTHERS CONCERNED  
National Irrigation Administration

SUBJECT: Reorganizing the Committee in the Central Office, NIA  
to Evaluate Workmen's Compensation Cases and Organizing  
a Similar Committee in all Regional Offices for the  
Same Purpose

For the proper implementation of Memorandum Circular No. 20  
S. 1974 re: SOP in the application, processing and payment of  
workmen's compensation benefits of NIA employees in consonance with  
the Memorandum Circular No. 210 of the Office of the President dated  
October 29, 1968, it is informed that the committee created under  
OM #1, S. 1969 in this regard is hereby reorganized and reactivated  
to be composed of the following members:

1. Atty. David T. Rojas - - - - - Chairman
2. Dr. Waterno Tanchauco - - - - - Member
3. Mrs. Amelia F. Sunga - - - - - Member

To achieve the full implementation of the above-mentioned  
circulars it is likewise enjoined that a similar committee be orga-  
nized/created in all regional offices to evaluate all workmen's  
compensation cases filed within their respective jurisdictions to  
be composed of:

1. Chief, Engineering Division - Chairman
2. Administrative Officer - - - Member
3. Legal Officer ( or any ap-  
propriate substitute) - - - Member

For the guidance of and compliance by the Committee, items  
No. 3 and 4 of Presidential Memorandum Circular No. 210 dated  
October 29, 1968 are hereby quoted as follow:

" 3. For purposes of coordination, a committee should  
be set up in each office or agency to which all reports of  
injuries and illness of its personnel, whether compensable  
or not, should be submitted for evaluation. It shall be  
the responsibility of the committee upon receipt of such  
reports to convene immediately and evaluate the report,  
and without delay submit its findings to the head of the  
office or agency, who shall sign and cause the filing of  
the notice of controversion or "Employer's Report of  
Accident or Sickness" in the proper regional office of  
the Department of Labor within the period prescribed,  
stating therein the decision of the office or agency to  
controvert the right to compensation of its employee  
affected and the reasons therefore. The committee should  
include in its composition a lawyer and a doctor of  
medicine, if there is any in the organization.

4. Where the organization has regional or field offices or units, a similar committee should also be set up in each of the field offices or for such member of field offices as their size and geographical condition would permit. If the committee does not have a doctor of medicine as one of its members, it may whenever it deems necessary, seek the advice of the nearest government physician (preferably the Chief of the Provincial or City Hospital or his representative) on complex or difficult medical questions."

Supplementary thereto, it shall be the responsibility of the Committee to evaluate claims for burial expenses and other similar claims not otherwise covered by workmen's compensation law but other existing laws.

This Memorandum Circular supersedes all other office issuances inconsistent herewith and takes effect immediately.

Compliance is hereby enjoined.

  
ALFREDO L. JUINIO  
Administrator

April 23, 1974