PAMEANS NG FANGASIWAAN NG FI TUBIG (National Irrigation Administration) Lungsod ng Queton



MC # 47 , s. 1974

MEMORANDUM CIRCULAR

ALL CONCERNED

This Agency

TO

SUBJECT : Authority to Administer Oath

Please be reminded that pursuant to Memorandum Circular No. 34; series of 1966 of the Civil Service Commission and to Section 41 of Republic Act 2260 as amended, Personnel Officers; Administrative Officers, or Head Executive Assistants of departments; bureaus; and agencies of the hational government; including government-owned or controlled corporations are authorized to administer such oaths as may be necessary in the transaction of official business with the Commission, subject to the following conditions!

- 1. That the authority is confined only to official transactions of the office;
- 2. That no fees or compensation whatsoever shall be charged in connection therewith; and
- 3. That the authority granted shall be revoked upon violation of any of the conditions set forth br when public policy and interest of the service so demand.

Please be guided accordingly.

ALFREDO Administrator

October 14, 1974