

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 14, s. 1975

MEMORANDUM CIRCULAR

TO : THE REGIONAL AND PROVINCIAL IRRIGATION ENGINEERS;
CHIEF, CORPORATE ACCOUNTANT AND REGIONAL ACCOUNTANTS;
HEADS OF STAFFS; IRRIGATION SUPERINTENDENTS AND/OR OFFICERS IN-CHARGE OF SYSTEMS;
REGIONAL AUDITORS; CASHIERS; BILLING CLERKS; COLLECTING OFFICERS AND OTHERS CONCERNED
National Irrigation Administration

SUBJECT : Amendment on MC # 14, s. 1973 on Procedures on Billing of Amortization on Irrigation Pumps

Items Nos. 2, 3 and part of 4 of Chapter I, Billing Procedures, Regional Office of MC # 14, s. 1973 are hereby amended so as to place the responsibility of preparing the bills on amortization of irrigation pumps (Annex A) together with Acknowledgement Receipt (Annex C) under the Provincial Irrigation Engineer's Office, with copies furnished the Regional Irrigation Engineer's Office.

In the absence of billing clerks in the provincial irrigation offices, the accounting clerks shall assume the responsibility of preparing the bills.

Strict compliance of all concerned is enjoined.

(SGD.) ALFREDO L. JUENIO
Administrator

January 17, 1975