

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 63, s. 1975

MEMORANDUM CIRCULAR

T O : THE ACTING ASSISTANT ADMINISTRATOR FOR
SPECIAL PROJECTS, CORPORATE TREASURER,
PROJECT MANAGERS, ALL REGIONAL DIRECTORS,
THE CHIEF, BUDGET DIVISION AND ALL OTHERS
CONCERNED
National Irrigation Administration

SUBJECT : Delegation of Authority to Revalidate
Advice of Cash Disbursement Ceiling

In order to provide adequate source of cash for disbursements requirements at the start of the quarter, authority is hereby granted to the Acting Assistant Administrator for Special Projects, Corporate Treasurer, Project Managers, and all Regional Directors to revalidate all unexpended balances of Cash Disbursement Ceilings of previous quarters.

At the start of the quarter, the Project Accountant or the Regional Accountant determines the unspent balances of the Advice of Cash Disbursement Ceilings for the previous quarters and prepares the Advice of Cash Disbursement Ceilings for reissuance to offices under their respective supervision.

The previous procedure, where the Central Office revalidates the unspent Cash Disbursement Ceiling balances, results in the disruption of activities due to late revalidation.

It is to be understood however that any reallocation of the advice of sub-Allotments shall be with the prior approval of the Central Office so that the corresponding allocations of the offices concerned are adjusted accordingly.

This shall take effect on September 1, 1975.

Please be guided accordingly.


ALFREDO L. JUNIO
Administrator

Sent 2, 1975
~~August 27, 1975~~

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