

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

66
MC # 41-A, s. 1975

MEMORANDUM CIRCULAR

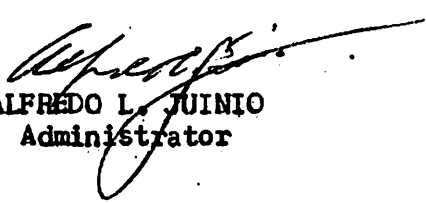
TO : THE ASSISTANT ADMINISTRATORS, HEADS OF DEPARTMENTS AND
STAFF, HEADS OF SPECIAL PROJECTS, REGIONAL IRRIGATION
DIRECTORS, AND PROVINCIAL IRRIGATION ENGINEERS, IN
CHARGE OF PROJECTS, IRRIGATION SUPERINTENDENTS AND
REGIONAL ADMINISTRATIVE OFFICERS
National Irrigation Administration

SUBJECT: Modification of the Form of "Report of Leaves of Absence,
Earned, Enjoyed and Balances"

In order to present a more complete data that will serve several purposes, the form of the "Report of Leaves of Absence, Earned, Enjoyed and Balances" is hereby modified to include two more columns, namely the "Designation" and "Rate" columns, as per attached sample format.

This modifies in part MC # 41, s. 1974.

Please be guided accordingly.


ALFREDO L. JUNIO
Administrator

September 17,
1975

~~Lungsod ng Quezon~~
REPORT OF LEAVES OF ABSENCE, EARNED, ENJOYED AND BALANCES
FOR THE SEMESTER ENDING _____, 197____

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