

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lunasod ng Quezon

MC # N s. 1975

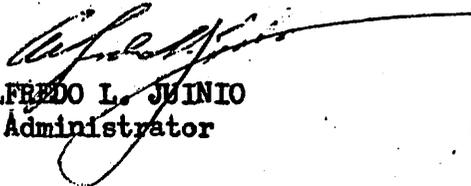
MEMORANDUM CIRCULAR

- TO : THE REGIONAL IRRIGATION DIRECTORS; IRRIGATION SUPERINTENDENTS; PROVINCIAL IRRIGATION ENGINEERS; CHIEF CORPORATE ACCOUNTANT; REGIONAL AUDITORS AND ACCOUNTANTS; CASHIERS; DISBURSING AND COLLECTING OFFICERS AND OTHERS CONCERNED
National Irrigation Administration
- SUBJECT : Amendment to MC # 8, s. 1974 re-submission of Quarterly Summary of Collections and Remittances and Summary of Cash Advances and Cash Disbursements/Transfers/Refunds to Central Office Accounting Division.

Inasmuch as the accounting for disbursements and billing and collections are fully decentralized in the Regional Offices, the Central Office Accounting Division now needs only the Quarterly Summary of Cash Advances and Cash Disbursements/Transfers/Refunds as of June 30, 1974 and the Quarterly Summary of Collections and Remittances as of June 30, 1975, the effective dates of decentralization of disbursements and billing and collections, respectively. These reports have been required to facilitate the continuing reconciliation of accounts of accountable officers in the books of account of the Central Office.

Respective reports pertaining to periods after said dates shall be submitted to the Regional Office Accounting Division concerned, instead of to the Central Office Accounting Division, for the same purpose as aforementioned.

Please be guided accordingly.


ALFREDO L. JUNIO
Administrator

4
November 3, 1975

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