

MC # 19-A, S. 1976

MEMORANDUM CIRCULAR

TO : THE ASSISTANT ADMINISTRATORS; HEADS OF
DEPARTMENTS & STAFFS; HEADS OF SPECIAL
PROJECTS; REGIONAL IRRIGATION DIRECTORS;
PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS
OF IRRIGATION SYSTEMS; PROJECT ENGINEERS
National Irrigation Administration

SUBJECT : Amendment to Memorandum Circular No. 19, S. 1976,
on the Civil Service Eligibility Requirement for
Collecting and Disbursing Officer.

The enclosure to Memorandum Circular No. 19, S. 1976, prescribes the following qualification standards for Collecting and Disbursing Officer, G-8:

Education : Bachelor's Degree preferably in Commerce or Business Administration or any other degree including or supplemented by 12 units in Accounting.

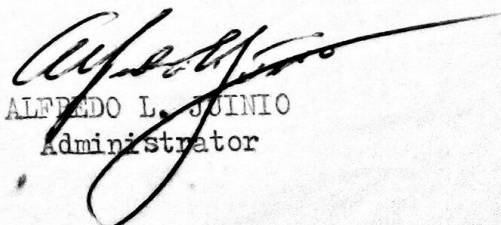
Experience: 3 years supervisory experience in the handling and accounting of cash items plus 6 months of experience in administrative matter.

CS Eligibility: First grade; Career Service (Prof.); Supervisor

In order to align the CS eligibility requirement of subject position with other comparable positions under salary grade 8 and to have a realistic civil service eligibility, the following amendment is hereby made:

Collecting & Disbursing Officer, G-8

Civil Service Eligibility: Accounting Clerk; Gen. Clerical;
Second Grade; Career Service
(Sub-Prof.)


ALFREDO L. JUNIO
Administrator

August 30, 1976