



MC # 34, s. 1976

MEMORANDUM CIRCULAR

TO : REGIONAL IRRIGATION DIRECTORS; HEADS OF SPECIAL PROJECTS; PROVINCIAL AND PROJECT IRRIGATION ENGINEERS; IRRIGATION SUPERINTENDENTS/OFFICERS-IN-CHARGE OF SYSTEMS; CHIEF CORPORATE ACCOUNTANT AND REGIONAL/PROJECT ACCOUNTANTS; CORPORATE AUDITOR AND REGIONAL/PROJECT AUDITORS; CASHIERS; DEPUTIZED DISBURSING OFFICERS AND COLLECTING OFFICERS AND OTHERS CONCERNED
National Irrigation Administration

SUBJECT: MANNER OF NUMBERING REMITTANCE ADVICES AND REPORTS OF CHECKS ISSUED AND CANCELLED FOR THE PERIOD FROM JULY 1, 1976 TO DECEMBER 31, 1976.

For the information and guidance of all concerned, quoted hereunder is Treasury Memorandum Circular No. 11-76, dated June 28, 1976 of the Treasurer of the Philippines:

"TREASURY MEMORANDUM CIRCULAR NO. 11-76

TO : All National Collecting Officers, Deputized Disbursing Officers, Deputized Countersigning Officers, Chief Accountants and Auditors of National Government Bureaus and Offices, Treasury Regional Fiscal Examiners, Supervising Fiscal Examiners, Treasury Fiscal Examiners and Others Concerned.

SUBJECT: MANNER OF NUMBERING THE REMITTANCE ADVICE AND THE REPORTS OF CHECKS ISSUED AND CANCELLED PREPARED DURING THE SIX-MONTH PERIOD FROM JULY 1, 1976 TO DECEMBER 31, 1976.

This circular is issued to prescribe guidelines in the numbering of Remittance Advice and the Reports of Checks Issued and Cancelled in view of the change of the fiscal year of the government from the period July first of each calendar year to June thirtieth of the following year to the twelve-month period from January first to December thirty-first of the calendar year pursuant to Presidential Decree No. 777 dated August 24, 1975. Section 3 thereof states that the fiscal year which begins on July first, nineteen hundred and seventy-five and ends on June thirtieth, nineteen hundred and seventy-six is extended to include the six-month period from July first to December thirty-first, nineteen hundred and seventy-six.

In line therefore with the said provisions of law, the Remittance Advice, and the Reports of Checks Issued and Cancelled to be prepared during the extended period, July 1, 1976 to December 31, 1976, shall be numbered continuously from that of the last remittance advice, and the report of checks issued and cancelled prepared during the fiscal year ending June 30, 1976. Thus, the numbering of the Remittance Advice and the Report of Checks Issued and Cancelled for July 1, 1976, shall be as follows:

Re. ... lka ng Pilipinas
Pambansang Pangasiwaan ng Batubig
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon



MC # _____, S. 1976

Example: For Remittance Advice

- 76 - 213 - refers to the last deposit made on June 30, 1976;
- 76 - 214 - refers to the first deposit made on July 1, 1976;
- 76 - 215 - refers to the second deposit made on July 2, 1976.

Example: For Report of Checks Issued and Cancelled

- 207 - 76 - refers to the last Report of Checks Issued and Cancelled submitted on June 30, 1976;
- 208 - 76 - refers to the first Report of Checks Issued and Cancelled submitted on July 1, 1976;
- 209 - 76 - refers to the second Report of Checks Issued and Cancelled submitted on July 2, 1976.

The extended numbering covers only the six-month period from July 1, 1976 to December 31, 1976.

However, beginning January 1, 1977, the Remittance Advice and the Reports of Checks Issued and Cancelled shall be numbered consecutively for one fiscal year (January to December), as follows:

Example: For Remittance Advice

- 77 - 1 - refers to the first deposit during fiscal year 1977;
- 77 - 17 - refers to the 17th deposit during fiscal year 1977.

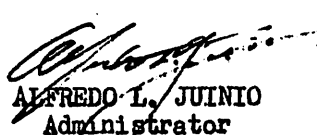
Example: For Reports of Checks Issued and Cancelled

- 1 - 77 - refers to the first report for fiscal year 1977;
- 19 - 77 - refers to the 19th report for fiscal year 1977.

Please be guided accordingly.

(SGD.) GREGORIO G. MENDOZA
Treasurer of the Philippines "

Strict and immediate compliance by all concerned is hereby enjoined.


ALFREDO L. JUINIO
Administrator

July 7, 1976.