



REPUBLIKA NG PILIPINAS

# **Pambansang Pangasiwaan ng Patubig**

(NATIONAL IRRIGATION ADMINISTRATION)  
LUNGSOD NG QUEZON

MG # 39 s. 1976

## MEMORANDUM CIRCULAR

**T O : THE ASSISTANT ADMINISTRATORS; HEADS OF DEPARTMENTS AND STAFFS; REGIONAL IRRIGATION DIRECTORS; HEADS OF SPECIAL PROJECTS; PROVINCIAL AND PROJECT IRRIGATION ENGINEERS; IRRIGATION SUPERINTENDENTS AND OFFICERS IN CHARGE OF IRRIGATION SYSTEMS/OFFICES; AND ALL OTHERS CONCERNED**  
**National Irrigation Administration**

**SUBJECT : Requiring Government Offices to Extend Assistance to the GSIS General Hospital in the Collection of Unpaid Accounts of Government Employees as per Memorandum Circular No. 913.**

Quoted hereunder in full for the information and guidance of all concerned is Memorandum Circular No. 913 dated June 10, 1976, of the Office of the President, to wit:

**"TANGGAPAN NG PANGULO NG PILIPINAS  
(OFFICE OF THE PRESIDENT OF THE PHILIPPINES)**

### **MEMORANDUM CIRCULAR NO. 913**

**REQUIRING GOVERNMENT OFFICES TO EXTEND ASSISTANCE TO THE  
GSIS GENERAL HOSPITAL IN THE COLLECTION OF UNPAID ACCOUNTS  
OF GOVERNMENT EMPLOYEES.**

It has come to the attention of this Office that quite a number of government employees have hospitalization accounts with the GSIS General Hospital which have remained unpaid for some years. Partly because of this situation, the hospital has been finding difficulty in meeting its financial obligations.

Under the provisions of existing civil service law and rules government employees are liable to administrative disciplinary action for 'willful failure to pay just debts.'

It is therefore hereby directed that all heads of departments, bureaus and offices, including government-owned or controlled corporations and local governments, require the officials and employees under them who have outstanding accounts with the GSIS General Hospital to settle them or make arrangements for their settlement in installments for a period of not more than one year. The GSIS General Hospital shall furnish the offices concerned with lists of their employees with outstanding accounts, and the heads of said offices are hereby enjoined to take appropriate administrative disciplinary action against those who refuse or fail to settle their accounts one way or another.

**(SGD.) JACOBO C. CLAVE**  
**Presidential Executive Assistant**

**Manila, June 10, 1976"**

In view of the aforementioned Memorandum Circular, it is hereby directed that all NIA officials and employees who have outstanding accounts with the GSIS General Hospital settle them or make arrangement for their settlement in installments for a period of not more than one year, informing the NIA Central Office, Attention: The Director, Administrative Department, Quezon City of the plan adopted for their settlement.

Failure to settle such outstanding accounts with the GSIS General Hospital will subject those concerned to administrative disciplinary action.

Compliance is hereby enjoined.

  
ALFREDO L. JUINIO  
Administrator

36  
July 20, 1976