

Republike ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon City

MC # 45, s. 1976

MEMORANDUM CIRCULAR

TO : ALL REGIONAL IRRIGATION DIRECTORS; IRRIGATION
SUPERINTENDENTS; REGIONAL ACCOUNTANTS; BILLING
CLERKS AND ALL OTHER CONCERNED
National Irrigation Administration

SUBJECT : Prescribed Procedure to Obtain Additional
Information Re-Collection of Irrigation Fee-in-
Kind

In view of unavoidable delays in the reporting system
pertaining to collection of irrigation fee in kind, accurate
information as of a given date cannot be obtained on the
following important data:

- (1) Total amount collected by NCA.
- (2) Amount reported by NCA out of total collection
to Irrigation Systems thru the Weekly Abstract
of Palay Purchased, and
- (3) Amount already paid by NCA to NIA thru the
Irrigation System Offices.

The delay in the reporting system affects the record-
ing process which result in distorted figures on collection
obtainable in the Collection Efficiency Report.

The procedure herein prescribed aside from minimizing
delays will also result in exact information regarding the
data enumerated in items (1) to (3) above. The accomplishment
of Forms A-1 and B-1 shall be the direct responsibility of
Irrigation Superintendents and/or Officers-in-Charge of
Irrigation Systems. Forms A and B shall be used to consolidate
the contents of reports embodied in Forms A-1 and B-1,
respectively, and shall be prepared by the respective
Regional Accountants. Form A-1 and B-1 will contain the
reports as of October 31, 1976. Hereafter, monthly reports
shall be submitted beginning November, 1976 using Form A
and Form B. Instructions on how to fill up the above stated
forms is attached herewith.

Please be guided accordingly.

(SGD.) CONRADO G. MERCADO
Assistant Administrator

For: ALFREDO L. JUINIG
Administrator

August 26, 1976

Form A-

National Irrigation Administration
Abulog River Irrigation System
Ballesteros, Cagayan

Report on NGA Collections of Irrigation Fees-
As of October 31, 1976

- 1 - Total NGA collection from July 1, 1975 to October 31, 1976 \$100,000.00
- 2 - Total of collection reported by NGA to IS from July 1, 1975 to October 31, 1976 (thru Weekly Abstract of Palay Purchased) 1,000.00
- 3 - Total Amount Paid by NGA to System from July 1, 1975 to October 31, 1976 100,000.00

Prepared by:

Approved:

Billing Clerk

Irrigation Superintendent

National Irrigation Administration
Cebu, Cebu, Philippines

Report on Collections of Irrigation Fee - In-Kind
As of October 31, 1976

NGA Collections from July 1, 1975 to October 31, 1976	Collections reported by NGA to IS from July 1, 1975 to October 31, 1976	Total Amount Paid by NGA to System from July 1, 1975 to Oct.-31, 1976
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1 - Abilog RIS	P100,000.00	P60,000.00	P50,000.00
2 - Pamplona RIS			
3 - Banurbar RIS			
4 - Chico RIS			
5 - Baggao RIS			

Total -

Note: Individual systems report attached.

Prepared by:

Reviewed by:

Approved by:

Accounting Clerk

Regional Accountant

Regional Irrigation Director

National Irrigation Administration
Abulog River Irrigation System
Ballesteros, Cagayan

Monthly Report on NGA Collections of Irrigation Fees-In-Kind
For the Month of November, 1976

	As of Preceding month (Oct. 31, 1976) (A)	This Month (B)	TOTAL (C)
1 - NGA Collections of Irrigation Fees-In-Kind	<u>P100,000.00</u>	<u>P10,000.00</u>	<u>P110,000.00</u>
2 - NGA Collections reported to IS through the Abstract of Palay Purchased	<u>P 60,000.00</u>	<u>P20,000.00</u>	<u>P 80,000.00</u>
3 - Total Amount Paid by NGA to System	<u>P 50,000.00</u>	<u>P 5,000.00</u>	<u>P 55,000.00</u>

Prepared By:

Approved By:

Billing Clerk

Irrigation Superintendent

National Irrigation Administration
Region 2, Cagayan, Isabela

Monthly Report On NGA Collections of Irrigation Fees-In-Kind
For the Month of November, 1976

	1 - NGA Collections of Irrig. Fees-In-Kind			2 - NGA Collection Reported to IS			3 - Total Payments Made by NGA		
	As of Preceed-	For this	TOTAL	As of Preceed-	For this	TOTAL	As of Preceed-	For this	TOTAL
	ing month	Month		ing month	Month		ing month	Month	
	(A)	(B)	(C)	(A)	(B)	(C)	(A)	(B)	(C)
1. Abulog RIS	P100,000.00	P10,000.00	P110,000.00	P60,000.00	P20,000.00	P80,000.00	P50,000.00	P5,000.00	P55,000.00
2. Pamplona RIS									
3. Banarbut RIS									
4. Chico RIS									
5. Baggao RIS									
TOTAL									

Notes: Individual system's report attached:

Prepared by:

Reviewed by:

Approved by:

Billing Clerk

Regional Accountant

Regional Irrigation Director