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Republika ng Pilipinas
PAMBANSANG PANG-ALISWANG NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 49-B, s. 1976

MEMORANDUM CIRCULAR

TO : THE ASSISTANT ADMINISTRATORS; HEADS OF DEPARTMENTS/STAFFS; HEADS OF SPECIAL PROJECTS; REGIONAL IRRIGATION DIRECTORS; PROVINCIAL AND PROJECT IRRIGATION ENGINEERS; IRRIGATION SUPERINTENDENTS; AND ALL OTHERS CONCERNED
National Irrigation Administration

SUBJECT : Revision of Salary Scale for Positions under Grades I to VII in the NIA Classification and Pay Plan

Pursuant to Board Res. No. 2972-76 approved on December 13, 1976, monthly and daily employees of the NIA whose positions fall under Grades I to VII shall be granted a salary increase of P50.00 per month effective October 1, 1976. The increase in effect will restore the P50.00 monthly cost of living allowance formerly enjoyed by certain employees.

Grades I to VII of the NIA Salary scale are therefore revised accordingly. (See attached Revised Salary Scales). In this connection, you are hereby directed to effect the salary increase immediately in accordance with the following guidelines:

- ✓ 1. A notice of salary/wage adjustment to the revised rate shall be issued to employees under Grades I to VII effective not earlier than October 1, 1976. (See attached sample Forms).

2. Employees whose rates have not as yet been adjusted to the first step of their respective grades by reason of a pending administrative case or non-performance of the substantial duties of their positions shall have their present salaries/wages increased by \$50.00. Their rates may be adjusted eventually to the revised rates of their respective positions effective on the date they shall have been cleared of the administrative case or on the date they assumed substantially the duties and responsibilities of their respective positions but not earlier than October 1, 1976.

3. Hiring rates for employees shall be in accordance with the revised salary scale.

Approving Official

NIA Officials who have been delegated the authority to sign appointments for the Administrator are hereby authorized to sign accordingly the notices of adjustment within the limitations of their respective delegated authorities.

Funding

A sub-allotment Advice covering the adjustment of those whose positions are chargeable against the General Fund and Corporate Funds shall be issued to the Regional Irrigation Directors/Project Managers. The adjustment of employees whose basic salaries and wages are paid from project funds shall likewise be charged against the same fund.

Responsibility of Approving Official

Approving officials shall be held responsible for any payment of adjustment which is not in accordance with this Circular.

Field offices shall furnish the Central Office, c/o the Administrative Director/Business Manager, with legible copies of the notices for post audit and appropriate corrections and refunds if found to be in error.

Saving Clause

Cases not covered by this Circular shall be referred to the Administrator, Attn.: Administrative Director or Business Manager, as the case may be.

This Memorandum Circular amends MC No. 49 and No. 49-A, s. 1976, insofar as Grades I to VII are concerned.

(SGD.) ALFREDO L. JUINIO
Administrator

Encl.: Revised Salary Scales for Grades I to VII
Notice of Adjustment Forms

December 21, 1976

MC-49-B S.76

₱50.00/mo. - Oct 1, 1974

REVISED SALARY SCALE OF NIA
FOR GRADES I-VII
As of October 1, 1976

Salary Steps
(Pesos per Day)

SALARY GRADE	1	2	3	4	5
I	₱15.34	₱16.12	₱16.95	₱17.82	₱18.70
II	16.12	16.95	17.82	18.70	19.62
III	16.95	17.82	18.70	19.62	20.54
IV	17.82	18.70	19.62	20.54	21.46
V	18.70	19.62	20.54	21.46	22.38
VI	19.62	20.54	21.46	22.38	23.30
VII	20.54	21.46	22.38	23.30	24.22

17.55
2.27
19.82

REVISED SALARY SCALE OF NIA
FOR GRADES I-VII
As of October 1, 1976

S Salary Steps
(Pesos per Annum/Month)

SALARY GRADE	1	2	3	4	5
I Per Annum	5,035.20	5,304.00	5,707.20	6,110.40	6,513.60
I Per Month	(419.60)	(442.00)	(475.60)	(509.20)	(542.80)
II	5,304.00	5,707.20	6,110.40	6,513.60	6,916.80
	(442.00)	(475.60)	(509.20)	(542.80)	(576.40)
III	5,707.20	6,110.40	6,513.60	6,916.80	7,320.00
	(475.60)	(509.20)	(542.80)	(576.40)	(610.00)
IV	6,110.40	6,513.60	6,916.80	7,320.00	7,723.20
	(509.20)	(542.80)	(576.40)	(610.00)	(649.20)
V	6,513.60	6,916.80	7,320.00	7,723.20	8,126.40
	(542.80)	(576.40)	(610.00)	(649.20)	(694.00)
VI	6,916.80	7,320.00	7,723.20	8,126.40	8,529.60
	(576.40)	(610.00)	(649.20)	(694.00)	(738.80)
VII	7,723.20	8,126.40	8,529.60	8,932.80	9,336.00
	(649.20)	(694.00)	(738.80)	(783.60)	(834.00)

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