

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 55 s. 1976

MEMORANDUM CIRCULAR

TO : REGIONAL IRRIGATION DIRECTORS, PROJECT
MANAGERS/ENGINEERS, IRRIGATION SUPERINTENDENTS,
PROVINCIAL IRRIGATION ENGINEERS AND ALL CONCERNED
This Agency.

SUBJECT : Management Audit of NIA Regional Offices
and Special Projects

For the purpose of determining the validity of existing standards for manpower requirements and to identify problems in organization, staffing and procedures, the Management Staff will conduct a management audit of NIA regional offices and special projects starting October 26, 1976.

The audit specifically covers the actual work of existing personnel. This will be conducted thru interviews and observation and where practicable thru work count. The audit in each place, including the preparation of report should be for about ten (10) working days, with 6 days field work.

In this connection, you are enjoined to extend your usual cooperation and assistance to the audit team for the early accomplishment of the audit objectives.


ALFREDO L. JUINIO
Administrator

/apl

October 19, 1976