



REPUBLIKA NG PILIPINAS
Pang Pangasiwaan ng Pangasinan
(NATIONAL IRRIGATION ADMINISTRATION)
LUNGSOD NG QUEZON

MC No. 64, s. 1976

MEMORANDUM CIRCULAR

TO : THE ASSISTANT ADMINISTRATORS; HEADS OF DEPARTMENTS AND STAFFS; REGIONAL IRRIGATION DIRECTORS; HEADS OF SPECIAL PROJECTS; PROVINCIAL AND PROJECT IRRIGATION ENGINEERS; IRRIGATION SUPERINTENDENTS AND OFFICERS-IN-CHARGE OF SYSTEMS/OFFICES; AND OTHERS CONCERNED.
National Irrigation Administration

SUBJECT : Effectivity of Appointments of Accountable Officers - Cashiers, Collecting and Disbursing Officers and Bill Collectors.

In order to facilitate action on the appointment proposals for Cashiers, Collecting and Disbursing Officers and Bill Collectors, it is hereby informed that the effectivity of the proposal shall be "upon assumption of duty but not earlier than the advice of the Administrator". Since these accountable personnel cannot assume the duties attached to their positions unless they are duly bonded, their respective applications for bond should be attached to the appointment proposal.

In this connection, you are hereby reminded that the position title of "Bill Collector" for daily wage personnel is not allowed considering the necessity for a bond application which may be granted only to holders of regular items.

This Memorandum takes effect immediately and supersedes provisions of previous Memorandum Circulars inconsistent herewith.

Strict compliance hereon is enjoined.

December 13, 1976

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ALFREDO L. JUINIO
Administrator