

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 34, s. 1980

MEMORANDUM CIRCULAR

T O : ASSISTANT ADMINISTRATORS, DEPARTMENT HEADS,
REGIONAL IRRIGATION DIRECTORS, PROJECT
MANAGERS, PROVINCIAL IRRIGATION ENGINEERS,
IRRIGATION SUPERINTENDENTS, PROJECT ENGINEERS,
AND ALL OTHERS CONCERNED
National Irrigation Administration

SUBJECT : Food Subsidy to COA Personnel Assigned
in the NIA

Quoted below is Board Resolution No. 3507-80 dated January 14, 1980 which approves and confirms the grant of food subsidy to NIA Auditing Personnel:

"RESOLVED, as it is hereby resolved, to approve and confirm the grant to Auditing Personnel assigned in the NIA a "food subsidy" of ₱150 a month effective May 1, 1979, subject, however, to the availability of appropriate funds.

Resolved further to also authorize the milling of any available palay stocks of the NIA for distribution to Auditing Personnel at its equivalent value of ₱150 in the form of rice."

The following guidelines for the implementation of said Board Resolution is hereby issued:

- 1) The term "food subsidy" shall mean subsidy in the form of rice only. Field offices are therefore authorized to mill any available palay stock to meet the requirements of the subsidy or in the absence of such stock, to purchase the same from the nearest NGA Office upon approval of the Regional Irrigation Director or the Project Manager as the case may be.
- 2) The following are not entitled to the food subsidy:
 - a) COA employees with items in the NIA but detailed in other offices;
 - b) Employees who are on leave of absence without pay for the duration of their leave;
 - c) Employees under suspension from office for the duration of their suspension; and
 - d) NIA personnel assigned to auditing units who have been granted the cost of living allowance under MC #106, s. 1979.

- 3) Casuals, emergency and temporary laborers and other daily personnel with designation falling under the laboring group per Annex A of MC #29, s. 1979 are entitled to this subsidy only in their fourth month of continuous service in the NIA.
- 4) Payments for food subsidy covering a period of less than one month shall be computed in accordance with Section II of MC #15, s. 1980.

Cases not covered by this circular shall be referred to the Administrator, Attention: Office of the Assistant Administrator for Administrative and Personnel Services.

Please be guided accordingly.

(SGD.) FIORELLO R. ESTUAR, Ph.D.
Acting Administrator

March 31, 1980