

Republika ng Pilipinas
Pambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)
E. delos Santos Avenue, Quezon City

MC # 37 -A, S. 1980

MEMORANDUM CIRCULAR

TO : The Assistant Administrators; Heads of Departments; Regional Irrigation Directors; Project Managers; Provincial Irrigation Engineers; Superintendents of Irrigation Systems; Project Engineers; Officers-In-Charge of Systems/Offices/Projects; and ALL NIA LADY EMPLOYEES
National Irrigation Administration

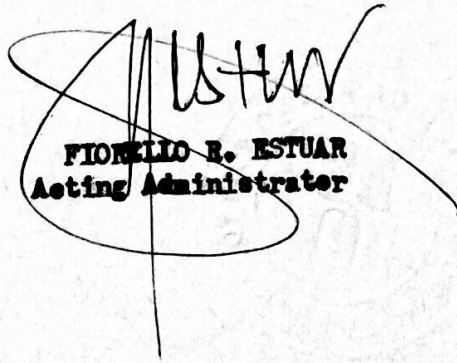
SUBJECT : Supplemental Guidelines to Memorandum Circular No. 37, s. 1980

As a supplement to the provisions of Memorandum Circular No. 37, s. 1980, granting a P300.00 uniform allowance for NIA lady employees, the following additional guidelines are hereby prescribed:

1. NIA lady employees, regardless of designation, shall be entitled to uniform allowance consisting of materials and partial cost of labor, subject to the conditions stated under MC # 37, s. 1980.

2. An employee who resigns from the NIA within six (6) months after receipt of the allowance shall reimburse the NIA an amount equivalent to one-half of the total allowance received. This shall be deductible from her salary/COIA, terminal leave or other benefits due her.

Please be guided accordingly.


FIONELLO R. ESTUAR
Acting Administrator

May 7
Apr 29, 1980