

Republika ng Pilipinas  
PAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Lungsod ng Quezon

MC # 109, s. 1980

MEMORANDUM CIRCULAR

T O : ASSISTANT ADMINISTRATORS, DEPARTMENT/STAFF  
HEADS, REGIONAL IRRIGATION DIRECTORS, OPERATIONS  
MANAGER, UPRIIS, PROJECT MANAGERS, IRRIGATION  
SUPERINTENDENTS, OFFICERS-IN-CHARGE OF SYSTEMS,  
AND ALL OTHERS CONCERNED  
National Irrigation Administration

SUBJECT : Motorcycle Commodity Loan to Qualified  
NIA Personnel.

Effective immediately motorcycles acquired by completed foreign-assisted projects may be sold to qualified NIA personnel thru motorcycle commodity loan under the terms and conditions specified in MC # 38, s. of 1978, as supplemented by MC # 52 and MC # 56, s. of 1978.

In addition to regular and deputized bill collectors, the following NIA personnel shall qualify for the said loan, whether or not they are deputized irrigation fee collectors:

1. Assistant Irrigation Superintendent
2. Zone Engineer
3. Supervising Water Management  
Technologist/Technician
4. Water Management Technologist/Technician
5. Watermaster
6. Gatekeeper

It is required that a Proposal to Award Motorcycles to Qualified NIA Personnel be submitted to the Office of the Assistant Administrator for Finance and Administration for approval before implementing this motorcycle commodity loan. A complete inventory of all motorcycles specifying particular brand, acquisition costs, date/s of acquisition, downpayment, total selling price, names and designation of proposed grantees/recipients shall be submitted together with the request.

All motorcycle commodity loan applications together with the Chattel Mortgage Agreements shall be forwarded to the Assistant Administrator for Finance and Administration. However, processing shall be undertaken by the Collection Services Division, Treasury Department, NIA, Central Office.

Please be guided accordingly.

(SGD.) FIORELLO R. ESTUAR  
Administrator

December 5, 1980