

Republika ng Pilipinas  
PAMBANSANG PANGASIWAAN NG PATUBIG  
(National Irrigation Administration)  
Lungsod ng Quezon

MC # 22, s. 1981

MEMORANDUM CIRCULAR

TO : THE ASSISTANT ADMINISTRATORS, DEPARTMENT HEADS,  
REGIONAL IRRIGATION DIRECTORS, PROJECT MANAGERS/  
OPERATIONS MANAGER, PROVINCIAL IRRIGATION ENGINEERS,  
AND ALL OTHERS CONCERNED.  
National Irrigation Administration

SUBJECT : Guidelines for the Sale of Diesel Engine Spare  
Parts to Pump Recipients

In response to the clamor of NIA pump recipients to purchase for them diesel engine spare parts, NIA procured stocks of diesel engine spare parts from Denmark thru direct importation authorized under NIA Board Resolution #3437-79 dated July 11, 1979.

Recently a complete delivery of BUKH spare parts was made to NIA and are now available for sale effective immediately to recipient/purchasers of NIA pump sets with BUKH engine at prices indicated in the herein attached price list. The sale shall be in accordance with the following guidelines:

1. Priority shall be given to pump recipient with an up-to-date account and then to those with the least number of unpaid yearly amortizations.
2. The Provincial Irrigation Engineers (PIE) shall inquire from time to time through radio/wire from the Communal Project Implementation Department (CPID) the availability of spare parts in the Central Office.
3. The following are the steps to be undertaken in the purchase of needed spare parts by pump recipients.
  - a) The pump recipient shall make purchase reservation for the needed spare parts at the Provincial Irrigation Office (PIO).
  - b) The PIO shall prepare RIV for the ordered spare parts with the Provincial Irrigation Engineer as the Requisitioning official and the Chief of the Communal Projects Implementation Department (CPID) as the approving official.
  - c) The CPID Chief after approving the RIV shall immediately forwards the same to the Chief of the Property Division who in turn shall effect immediately the shipment of the requisitioned spare parts to the PIO concerned.
  - d) The PIE shall get immediately the shipped spare parts upon receipt of the Advice of Shipment from the shipping company to avoid pilferage, storage fee and loss, and shall advise immediately the pump recipient of the arrival of the ordered spare parts.

- e) The PIO Cashier/Collecting Officer shall issue an official receipt to the pump recipient upon presentation of the Advice of Payment (Annex "A") issued by the PIE for the payment of the ordered spare parts.
- f) The PIE shall order the release of the spare parts after the pump recipient or his authorized representative has presented the following requirements:
  - 1 - Original OR for the payment of the spare parts.
  - 2 - Proper identification card/paper of the pump recipient, if not included in the master list.
  - 3 - Special Power of Attorney and identification card/paper if person claiming the spare parts is other than the pump recipient.

Afterwhich the pump recipient or his authorized representative shall sign the Release Paper (Annex "B") in three (3) copies. The PIE shall furnish the Controllershship Department and the Communal Project Implementation Department one copy each for control purposes.

Strict compliance is hereby enjoined.

(SGD.) FIORELLO R. ESTUAR  
Administrator

June 8, 1981

REPUBLIC OF THE PHILIPPINES  
NATIONAL IRRIGATION ADMINISTRATION  
Region-\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Date

ADVICE OF PAYMENT

TO: The Cashier

\_\_\_\_\_  
PIO  
\_\_\_\_\_, \_\_\_\_\_

Please receive payment of Mr./Ms. \_\_\_\_\_  
of \_\_\_\_\_, recipient of NIA pump set (Project  
# \_\_\_\_\_), for the following spare parts:

<u>Description</u>	<u>Spare Part No.</u>	<u>Quantity</u>	<u>Amount</u>
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\_\_\_\_\_  
Total

P \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Provincial Irrigation Engineer

OR # \_\_\_\_\_

DATE \_\_\_\_\_

AMOUNT P \_\_\_\_\_

PIO

Date \_\_\_\_\_

Received from Mr. \_\_\_\_\_, PIE/OIC of  
\_\_\_\_\_  
PIO, the spare parts listed below paid under  
OR # \_\_\_\_\_ dated \_\_\_\_\_.

### Description

Spare Part No.

Quantity

Said spare parts will be used for the repair of pump set under  
Project #\_\_\_\_\_.

Pump Recipient

PRICE LIST OF BUKH SPARE PARTS  
FOR DIESEL ENGINE MODEL D-10 AND DV TO ST

Description of Spare Parts	Part No.	NIA Selling Price Per Unit
Piston Ring Set	030D0301	P 72.10
Piston and Pin Assy.	661S0000	671.80
Cylinder Liner	00E1561	514.35
C-Ring Liner	560M1091	10.15
Con-Rod Assy.	030D0302	1,148.55
Bearing Set Con-Rod 0.3 u/s	000E0232	224.85
Bearing Set Con-Rod 0.6 u/s	000E0233	149.90
Cylinder Head Gasket	000D8496	10.95
Valve Spring	000D9118	26.00
Rocker Arm	031D0402	166.55
Valve, Inlet	000D9113	137.60
Valve, Exhaust	000D9114	157.75
Crankshaft Assy.	031D0101	2,292.60
Main Brg. Liner Front Std.	00E0453	106.75
Main Brg. Liner Front Std. 0.3 u/s	000E0228	184.00
Main Brg. Liner Front Std. 0.6 u/s	000E0229	184.00
Main Brg. Liner Rear Std.	00E0454	90.40
Main Brg. Liner Rear Std. 0.3 u/s	000E0230	149.90
Main Brg. Liner Rear Std. 0.6 u/s	000E0231	149.90
Gear Wheel, Crankshaft	00E1758	437.25
Gear Wheel, Crankshaft	008E1901	2,256.45
Gear Wheel, Starting	008E0068	1,203.45
Gear Wheel, Starting	008E1536	682.35
Flyweight Governor	00E1770	45.45
Nozzle	610B9052	248.40
Injection Pump Assy.	610A0800	1,354.15
Fuel Pipe, Fuel Injection	000D9671	125.40
Delivery Valve with seat	610A1016	126.35
Fuel Filter, Element Assy.	610D0053	93.35
Seal Ring - Gaco	561B0600	90.25
Seal Ring - Gaco	561B0351	41.80