

ME No. 40, s. 1982

MEMORANDUM CIRCULAR

TO : ALL REGIONAL IRRIGATION DIRECTORS; PROJECT MANAGERS; PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL/PROJECT ACCOUNTANTS AND AUDITORS; CASHIERS; COLLECTING OFFICERS; AND ALL OTHERS CONCERNED.
National Irrigation Administration

SUBJECT : LOSS OF OFFICIAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, information is given that one (1) booklet of Official Receipt, General Form 13-A, bearing Serial Nos. 6576751 to 6576800, inclusive, nineteen of which were already used and issued and the remaining thirty one still unused, was allegedly lost on June 8, 1982 by Mr. Teofilo Alejandro, Asst. Bill Collector, Division I, NIA-MRMP, Santiago, Isabela.

This information is circularized in accordance with GAO Circular No. 318 dated February 11, 1957:

Any information regarding the lost Official Receipts should be relayed immediately to this Office and/or to the Project Manager, NIA-MRMP, Cauayan, Isabela.

FIORIELLO R. ESTUAR
Administrator

July 14, 1982

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