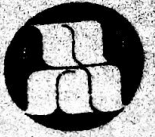


Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(NATIONAL IRRIGATION ADMINISTRATION)
NIA Building Complex, Epifanio delos Santos Ave.
Diliman, Quezon City
Tel. Nos. 97-60-71 to 78



MC # 59, s. 1982

MEMORANDU CIRCULAR

T O : ASSISTANT ADMINISTRATORS, DEPARTMENT HEADS,
REGIONAL IRRIGATION DIRECTORS, PROJECT MANAGERS,
PROVINCIAL IRRIGATION ENGINEERS, IRRIGATION
SUPERINTENDENTS, PROJECT ENGINEERS AND ALL
OTHERS CONCERNED
National Irrigation Administration

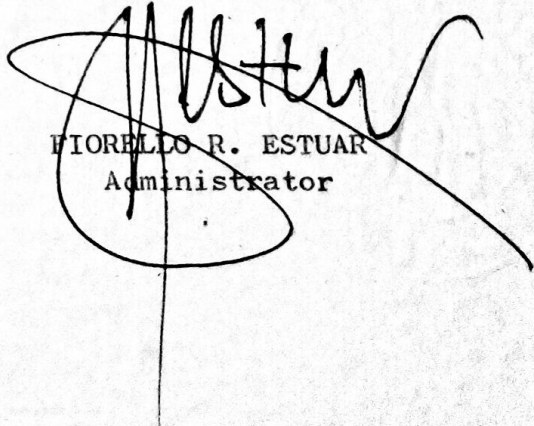
SUBJECT : REPLENISHMENT SCHEME FOR COLLECTION EXPENSE FUND

It has been observed that the present system of releasing collection expense fund during harvest period is not fully responsive to the needs of NIA irrigation systems in the collection of irrigation service fees. As collection activities are not seasonal but year-round undertakings, to meet the situation and so that irrigation systems will be more flexible in the mapping out and execution of effective collection strategies, the replenishment method for collection expense fund shall be adopted effective calendar year 1983.

Systems with annual collection expense budget of P2,000.00 or more are covered by this scheme. These systems shall submit a Statement of Collection Expense Fund using the attached format everytime replenishment is requested. However, for systems with annual collection expense budget of less than P2,000.00, allocation of collection expense fund, once for every cropping season, shall still apply.

Attached is an illustrative example on how to accomplish the replenishment form for the guidance of those concerned.

Please be guided accordingly.


FIORELLO R. ESTUAR
Administrator

November 23, 1982

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**Illustrative Example on How to Accomplish the Statement of
Irrigation Fee Collection Expense Fund**

Assumption:

Collection for Calendar Year 1981 - - - - -	-P4,350,000.00
Collection Budget for 1982 (2.3% of P4,350,000.00) - - - - -	-P 100,000.00
Collection Target for 1982 - - - - -	-P4,500,000.00
Collection Expense Fund balance as of December 31, 1981 - - - - -	NONE
Initial SAA Release for Collection Expenses for 1982 (SAA #82-001) - - - - -	-P 25,000.00

Collection and Expenses Covered by the following Replenishments:

First Replenishment (requested March 31, 1982):

Collection Expenses Incurred from January 1, 1982 to March 31, 1982:

Gasoline - - - - -	P 5,500.00
T E V - - - - -	4,200.00
Supplies & Materials - - - - -	3,300.00
Others: Sacks - - - - -	3,200.00
Hauling - - - - -	1,200.00
Handling - - - - -	400.00
Drying - - - - -	1,600.00
T O T A L - - - - -	<u>P19,400.00</u>

Above amount replenished under SAA #82-052, April 5, 1982 - - - - - -P 19,400.00

Collection as of this Replenishment (Jan. 1, 1982 to March 31, 1982):

Cash Collection - - - - -	P420,000
Collection In Kind (Palay) - - - - -	40,000 kgs.

Palay Stock as of Dec. 31, 1981 - - - - - 2,000 kgs.

Palay Disposal from Jan. 1, 1982 up to this Replenishment:

Sold to Private Grain Traders - - - - -	15,000 kgs. - P24,000.00
Sold to NFA - - - - -	20,000 kgs. - P30,000.00

Second Replenishment (requested April 30, 1982):

**Collection Expenses from First Replenishment up to this
Replenishment (April 1 to 30, 1982):**

Gasoline - - - - -	P 6,000.00
T E V - - - - -	5,000.00
Supplies & Materials - - - - -	3,000.00
Others: Drying - - - - -	3,000.00
Hauling - - - - -	2,000.00
Handling - - - - -	800.00
T O T A L - - - - -	<u>P19,800.00</u>

Above amount replenished under SAA #82-183, May 5, 1982 - - - - - -P 19,800.00

**Collection from the First Replenishment up to this
Replenishment (April 1 to 30, 1982):**

Cash Collection - - - - -	P750,000.00
Collection In Kind (Palay) - - - - -	80,000.00 kgs.

Palay Disposal from April 1 to 30, 1982:

Sold to Private Grain Traders - - - - -	45,000 kgs. - P72,000.00
Sold to NFA - - - - -	30,000 kgs. - P45,000.00

Total Palay Stock as of March 31, 1982 ----- **7,000 kgs.**

Total Palay Stock as of April 30, 1982 - - - - - 12,000 kgs.