Republika ng Pilipinas PAMBANSANG PANGASIWAAN NG PATUBIG (NATIONAL IRRIGATION ADMINISTRATION) NIA Building Complex, Epifanio delos Santos Ave. Diliman, Quezon City Tel. Nos. 97-60-71 to 78

MC # 59_, s. 1982

MEMORANDU CIRCULAR

TO

: ASSISTANT ADMINISTRATORS, DEPARTMENT HEADS, REGIONAL IRRIGATION DIRECTORS, PROJECT MANAGERS, PROVINCIAL IRRIGATION ENGINEERS, IRRIGATION SUPERINTENDENTS, PROJECT ENGINEERS AND ALL OTHERS CONCERNED National Irrigation Administration

SUBJECT : REPLENISHMENT SCHEME FOR COLLECTION EXPENSE FUND

It has been observed that the present system of releasing collection expense fund during harvest period is not fully responsive to the needs of NIA irrigation systems in the collection of irrigation service fees. As collection activities are not seasonal but year-round undertakings, to meet the situation and so that irrigation systems will be more flexible in the mapping out and execution of effective collection strategies, the replenishment method for collection expense fund shall be adopted effective calendar year 1983.

Systems with annual collection expense budget of P2,000.00 or more are covered by this scheme. These systems shall submit a Statement of Collection Expense Fund using the attached format everytime replenishment is requested. However, for systems with annual collection expense budget of less than P2,000.00, allocation of collection expense fund, once for every cropping season, shall still apply.

Attached is an illustrative example on how to accomplish the replenishment form for the guidance of those concerned.

Please be guided accordingly.

TOREL DO.R. ESTUA nistrator

Nonember 23, 1982

Illustrative Example on How to Accomplish the Statement of Irrigation Fee Collection Expense Fund

seal.

Assumption: Collection Budget for 1982 (2.3% of P4,350,000.00) - - - - - - P 100,000.00 Initial SAA Release for Collection Expenses for 1982 25,000.00 1 Collection and Expenses Covered by the following Replenishments: First Replenishment (requested March 31, 1982): Collection Expenses Incurred from January 1, 1982 to March 31, 1982: Gasoline ---- P 5,500.00 4,200.00 Supplies & Materials -----3,300.00 3,200.00 1,200.00 400.00 1,600.00 - - - -TOTAL - - - - P19,400.00 19,400.00 Above amount replenished under SAA #82-052, April 5, 1982 - - - - - P Collection as of this Replenishment (Jan. 1, 1982 to March 31, 1982): Cash Collection - - - - - - - - - - - - P420,000 Collection In Kind (Palay) - - - - - 40,000 kgs. Palay Stock as of Dec. 31, 1981 - - - - - -2,000 kgs. Palay Disposal from Jan. 1, 1982 up to this Replenishment: Sold to Private Grain Traders - - - - - 15,000 kgs. - P24,000.00 Sold to NFA - - - - - - - - - - - - 20,000 kgs. - P30,000.00 Second Replenishment (requested April 30, 1982): Collection Expenses from First Replenishment up to this Replenishment (April 1 to 30, 1982): Gasoline _ _ _ _ P 6,000.00 5,000.00 Supplies & Materials - - - - - - -3,000.00 3,000.00 Hauling - - - - - - - - 2,000.00 800.00 TOTAL - - P19,800.00 19,800.00 Above amount replenished under SAA #82-183, May 5, 1982 - - - - - P Collection from the First Replenishment up to this Replenishment (April 1 to 30, 1982): Collection In Kind (Palay) - - - - 80,000.00 kgs. Palay Disposal from April 1 to 30, 1982: 45,000 kgs. - P72,000.00

Sold to Private Grain Traders - - - 45,000 kgs. - P72,000.00 Sold to NFA - - - - - - - - - - 30,000 kgs. - P45,000.00 STATEMENT OF COLLECTION EXPENSE FUND As of March 31, 1982

Replenishment No.

04

As of March 31, 1982		
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P5,500.00		
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Amount to be replenished -x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x	-X-X-A A	a biotecter the second
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January 1, 1982		
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2. Total SAA received (Initial release,		<u>75,000.00</u> \$\$\$\$\$\$\$\$ 4,500,000.00

PALAY STOCK INVENTORY

Beginning inventory for CY 1982	-	- 2,000 kgs.
Add: *Balance of Current Collection not disposed	-	- 5,000 kgs.
Total Palay Stock as of March 31, 1982	• •	- 7,000 kgs.

Replenishment No.

82-02

Statement of Collection Expense Fund as of April 30, 1982

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t #82-01	<u>i</u> g	400.00
	P 2	5,000.00
.00 .00 .00 .00		<u>19,800.00</u> *
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PALAY STOCK INVENTORY

Beginning inventory for CY 1982	2,000 kgs.
	10,000 kgs.
Total Palay Stock as of April 30, 1982	12,000 kgs.