

Republika ng Pilipinas  
**PAMBANSANG PANGASIWAAN NG PATUBIG**  
(NATIONAL IRRIGATION ADMINISTRATION)  
NIA Building Complex, Epifanio delos Santos Ave.  
Diliman, Quezon City  
Tel. Nos. 97-60-71 to 78



MC # 3, s. 1983

MEMORANDUM CIRCULAR

T O : THE ASSISTANT ADMINISTRATORS, HEADS OF DEPARTMENTS  
AND STAFFS, REGIONAL IRRIGATION DIRECTORS, PROJECT/  
OPERATIONS MANAGERS, IRRIGATION SUPERINTENDENTS AND  
OFFICERS-IN-CHARGE OF SYSTEMS, PROVINCIAL IRRIGATION  
ENGINEERS AND ALL OTHERS CONCERNED  
National Irrigation Administration

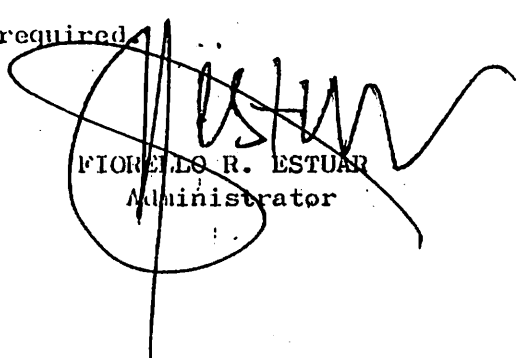
SUBJECT : SUBMISSION OF INVENTORY REPORTS ON PUMPS AND TURNED-OVER  
PORTIONS OF SYSTEMS TO FARMER IRRIGATORS ASSOCIATIONS

In line with the collection intensification program of the NIA, all Regional Irrigation Directors/Project and Operations Managers are required to submit to the Assistant Administrator for Finance and Management, Attention: Treasury Department, as initial basis in keeping track of the accounts of turned-over portions of system to FIA and for an effective monitoring of collection activities and operation of pumps the following inventory reports as of December 31, 1982 using the attached formats.

1. Inventory of Turned-Over Lateral/Section/  
Division (O & M) to FIA - To be submitted not later  
than *May 16*, 1983.
2. Pump Inventory Reports (Schedules 1 & 2) - To be  
submitted not later than *June 15*, 1983.

Immediate compliance hereof is required.

*February 8, 1983*

  
FIORELLO R. ESTUAR  
Administrator

INVENTORY OF TURNED-OVER LATERAL/DIVISION (O&M) TO FIA  
As of December 31, 1982

NAME OF STATION/ PORTION: LOCATION: OF SYS- TEM TURNED- OVER	SERVICE AREA : : : : :	NAME & ADDRESS: OF FIA : : :	DATE APPROVED: BY SEC : : :	NUMBER OF FARMERS MEMBERS MEMBERS	DATE OF NON- TRACT EFFECTI- VITY	DATE OF CON- OVER :	DATE OF CON- TRACT NATION	TOTAL UNPAID IRRIG. FEE ACCT. FOR AREA TURN-OVER	COST OF CONTRACT PAYABLE TO FIA BY NIA	SERVICES PAYABLE TO NIA BY FIA	ACTUAL COST OF THE PROJ. (IF AVAILA- BLE)

PREPARED BY:

CERTIFIED CORRECT:

\_\_\_\_\_  
Regional Irrigation Director

Problems Encountered:  
Recommendations:

**PUMP INVENTORY REPORT**  
As of December 31, 1982

**SCHEDULE 2**

OBJECT NUMBER	DATE ISSUED	DESCRIPTION				PUMP WHERE- ABOUT*	PUMP STATUS			SPARE PARTS NEEDED FOR REPAIR		
		ENGINE	PUMP	MAKE	MODEL	SR. NO.	OPERATING	NOT OPERATING	LOST OR	PART	NAME OF	NUMBER OF PIECES NEEDED

NIA Released Pumps:

ISU Released Pumps:

PREPARED BY:

CERTIFIED CORRECT:

\_\_\_\_\_  
Provincial Irrigation Engineer

\*Pump whereabouts refers to the present position of the pump as follows: (indicate appropriate letter in the column)

- A - Original location as per contract
- B - Already pulled out and, on NIA stock
- C - Already pulled out, re-conditioned and sold

- D - Already pulled out and sold as junk
- E - In other places (specify)

SCHEDULE 1

PUMP INVENTORY REPORT  
As of December 31, 1982

PROJECT NUMBER	LOCATION OF PUMP	PUMP RECIPIENT	DATE ISSUED	PROJECT COST	ANNUAL AMORTIZA- TION	ANNUAL DUE DATE	OUTSTANDING BALANCE			
							PRINCIPAL	INTEREST	SURCHARGE	T O T A L

A. NIA Released Pumps:

. ISU Released Pumps:

PREPARED BY:

CERTIFIED CORRECT: