PAMBANSANG PANGASIWAAN NG PATUBIG (NATIONAL IRRIGATION ADMINISTRATION)

Tanggapan ng Tagapangasiwa Lungsod ng Quezon

Tel. Nos. 97-60-71 to 78

Cable Address: NIAPHIL

, s.1984 MC No. 4

MEMORANDUM CIRCULAR

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; ALL REGIONAL IRRIGATION DIRECTORS; PROJECT MANAGERS; PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL/PROJECT ACCOUNTANTS AND AUDITORS; CASHIERS; COLLECTING OFFICERS AND OTHERS CONCERNED.

SUBJECT : LOSS OF OFFICIAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, information is given that one (1) booklet of unused NIA Official Receipt, bearing Serial Nos. 567001 to 567050, inclusive, issued to Mr. Catalino L. Valdez, Property Custodian, Division III, MRMP, San Manuel, Isabela, was found missing on November 16, 1983.

This information is circularized in accordance with GAO Circular No. 318 dated February 11, 1957.

Any information regarding the lost official receipts should be relayed immediately to this office and/or to the Project Manager, NIA - MRMP, Cauayan, Isabela.

Lebucary 20, 1984

CESAR L. TECH Administrator