

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)

MC # 23, S. 1985

MEMORANDUM CIRCULAR

TO : Assistant Administrators
Regional Irrigation Directors
Operation & Project Managers
National Irrigation Administration

SUBJECT : National Civic Action Program (NCAP)

This is to inform you that we are required to submit our Civic Action Programs to the President through the Office of the Budget and Management, pursuant to the provisions of Executive Order No. 1004 and Letter of Instructions No. 1451 dated January 29, 1985 and March 18, 1985, respectively.

These civic action programs are directed towards the fulfillment of the government's basic policy and continuing concern of providing essential public services to the people and to improve the social, economic and security conditions throughout the country, especially in critical and hazardous areas through the assistance and participation of the Armed Forces of the Philippines in their implementation.

Under these Civic Action Programs, the following guidelines are hereby instituted for the guidance of all concerned, among others are:

1. Identification, selection and listing of projects/activities should be closely coordinated with the AFP-RUC, who in turn will evaluate the projects selected against prevailing security conditions and establish the priority on a barangay basis. Projects with existing AFP-NIA tie-up should be continued under this program and included in the report.
2. NIA-AFP/RUC tie-up shall cover any of the following

projects/activities in the program:

- 2.1 AFP may construct projects for NIA or jointly construct projects with NIA. For projects to be undertaken by AFP, concerned RIDs/Pms may enter into contract with AFP-RUC in the construction of irrigation facilities. Corresponding amount of the cost of the contract works to be released to AFP shall be equivalent to the direct cost plus an amount which would represent reasonable profit if the work was done by a regular contractor.
- 2.2 AFP may provide security to NIA's force account and contract works included in the program which are not to be undertaken by AFP.
- 2.3 AFP may conduct socio-economic activities in NIA projects as well as assist NIA in project implementation and information dissemination.
- 2.4 AFP may be requested to undertake special activities such as rock blasting and excavation, shipping of NIA equipment and materials to critical project sites, etc..
- 2.5 NIA may avail of the services of the AFP/RUC in monitoring of projects in critical areas and may also avail of the services of the AFP/RUC Commander in the investigation of anomalies that may be discovered in the execution of the projects and in the filing of necessary administrative and/or criminal cases in connection thereof.
3. Whenever required, and if security conditions permit, NIA may provide the technical assistance/supervision during implementation of irrigation projects undertaken by AFP-RUC.
4. PIO/RIO should monitor and evaluate the physical and financial accomplishments of projects under this program.
5. Funding Mechanism:

Funding of projects to be implemented by AFP shall be in accordance with existing laws, rules and regulations. Fund transfers shall be covered by a Memorandum of Agreement pursuant to the Executive Order No. 1004.

Mechanism of funding shall be as follows:

- 5.1 Fund transfers to be properly covered by a Memorandum of Agreement executed by NIA and the AFP offices/units concerned, copy of which shall be submitted to the Central Office.
- 5.2 Fund releases shall be made in the form of cash advance (check) in lieu of SAA against an approved POW.
- 5.3 Liquidation of previous releases and submittal of accomplishment reports shall be required before subsequent releases are to be made.

In view hereof, all concerned are hereby directed to submit immediately to the Central Office, Attn.: Asst. Administrator for Project Development & Implementation, the listing, in the order of priority, of projects/activities proposed to be implemented under the Civic Action Program for submittal to the Office of the President in due time. For Regional Offices who have started with the implementation of the program in coordination with the AFP-RUC, please submit also same, together with the details of implementation such as cost of the project, program of work, implementation schedule and scheme of coordination with the AFP-RUC.

It is understood that the proposed projects/activities are those that have been included in the approved 1985 program of the respective offices.

Attached are copies of the Budget Circular No. 85-5, Letter of Instruction No. 1451 and Executive Order No. 1004, for your ready reference.

Immediate compliance hereof is hereby enjoined.

(SGD.) CESAR L. TECH
Administrator

May 8, 1985

REPUBLIC OF THE PHILIPPINES
OFFICE OF BUDGET AND MANAGEMENT
MALACANANG, MANILA.

BUDGET CIRCULAR LETTER NO. 85-5
April 11, 1985

TO : All Heads of Ministries, Offices, and Agencies
of the National Government, Government-Owned or
Controlled Corporations, State Universities and
Colleges and Others Concerned

SUBJECT : National Civic Action Program (NCAP)

Pursuant to the provisions of Executive Order No. 1004 and Letter of Instructions No. 1451, dated January 28, 1985 and March 18, 1985, respectively, ministries, offices and agencies of the national government, government-owned or -controlled corporations, state universities and college and others concerned are required to formulate their respective Civic Action Program which list programs, projects and activities to be undertaken in their behalf by the Armed Forces of the Philippines.

Said LOI No. 1451 directs that such program, projects, and activities covered by the agency NCAP are funded within the approved agency 1985 budget program. In order that such funding is assured, it is requested as directed that such Civic Action Program be submitted to the President through the Office of Budget and Management.

Accordingly, kindly submit your agency NCAP no later than April 30, 1985.

(SGD) MANUEL S. ALBA
Minister of the Budget

MALACANANG

Manila

LETTER OF INSTRUCTIONS NO. 1431

DIRECTING THE MINISTRIES AND AGENCIES OF THE NATIONAL GOVERNMENT AND ITS INSTRUMENTALITIES, TO PARTICIPATE IN THE IMPLEMENTATION OF THE NATIONAL CIVIC ACTION PROGRAM.

WHEREAS, it is the basic policy and continuing concern of Government to provide essential public services to the people and to improve the social, economic and security conditions throughout the country, especially in depressed and critical areas;

WHEREAS, Executive Order No. 1004 has been issued to provide for the effective implementation of the National Civic Action Program in relation to the National Infrastructure Program undertaken by the Ministry of Public Works and Highways.

WHEREAS, it is necessary that other Ministries and agencies of the National Government and its instrumentalities, including government - owned or controlled corporations, actively participate in the National Civic Program in collaboration with the Armed Forces of the Philippines (AFP);

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines, by virtue of the powers vested in me by the Constitution, do hereby and order the following:

1. The Various ministries and agencies of the National Government and its instrumentalities, including state universities and colleges and government-owned or controlled corporations, shall evaluate their programs and projects with a view to identifying some of these particularly those in hazardous areas for inclusion in the Civic Action Program thus enabling the assistance and participation of the Armed Forces in their implementation.

2. That accordingly the various ministries and agencies including government - owned and controlled corpo-

ractions and state colleges and universities in the affected areas, in coordination with the Armed Forces of the Philippines, formulate out of these projects a Civic Action Program for their agency for incorporation in the National Civic Action Program.

3. The Minister of the Budget shall ensure that sufficient funds are provided for the various projects covered by the National Civic Action Program within the approved budget program of the National Government.

4. The heads of the ministries, state universities and colleges and government corporations concerned and the Minister of National Defense, in consultation with the Minister of the Budget and the Chairman of the Commission on Audit, shall prescribe the necessary rules and regulations to carry out the provisions of this letter of Instructions.

This Letter of Instructions shall take effect immediately.

DONE in the City of Manila, this 18th day of March, in the year of Our Lord, nineteen hundred and eighty-five.

(SGD.) FERDINAND E. MARCOS
President of the Philippines

MALACANANG
Manila

EXECUTIVE ORDER NO. 1004

PREScribing THE EFFECTIVE IMPLEMENTATION OF THE NATIONAL
CIVIC ACTION PROGRAMS OF THE GOVERNMENT AS AN AMENDMENT TO EXECUTIVE
ORDER NO. 972 FURTHER AMENDING EXECUTIVE ORDER NO. 767

WHEREAS, it is the basic policy of Government to ensure the expeditious delivery of basic services to the people, particularly in those areas where social, economic and security conditions are unfavorable, thereby accelerating development and strengthening security;

WHEREAS, Executive Order No. 952 provides for more effective coordination among security forces and civil agencies of Government in attaining the objectives of the area development programs of Government;

WHEREAS, Executive Order No. 972 authorizes the Ministry of Public Workk and Highways (MPWH) to allow local government units (LGUs) to undertake the construction, rehabilitation, betterment and improvement (CRBI) and maintenance of barangay roads and construction of schoolbuildings under its technical supervision;

WHEREAS, the Ministry of National Defense (MOND) and the Armed Forces of the Philippines (AFP) have special capabilities to participate in the developmental projects of LGUs especially in less developed areas of the country;

WHEREAS, the AFP organized the Regional Unified Command (RUC) concept to attain unity of effort in the employment of its forces and enhance the complementarity of security and developmental activities in a given region;

WHEREAS, the national campaign "KATATAGAN" to enhance the protection and safety of the people against various threat groups encourages the close interaction and teamwork of the civil authorities, the private sector and the military.

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines, by virtue of the powers vested in me by the Constitution, do hereby order the amendment of Executive Order No. 972 by adding the following paragraphs:

1. Definition of Terms.

a. Projects - refers to those that are funded under the National Infrastructure Program, except foreign-assisted projects.

b. Administrative supervision - refers to the management of the project to include the control, evaluation, assessment,

payment and rendering of appropriate reports to the ministries involved.

c. Technical supervision - refers to the planning, design, and construction supervision aspects of the project to include the formulation and approval of plans, specifications and programs of work, ensuring compliance therewith, and funds control.

d. Project implementation - refers to the physical execution of the project.

2. Roles of Participating Agencies

a. Local Government Units (LGUs)

The LGUs shall implement their respective projects within the limits of their capabilities and performance records, subject to existing policies, rules, and regulations.

b. Ministry of Public Works and Highways (MPWH)

(1) The MPWH shall be responsible for the planning and design phases of the projects of LGUs.

(2) The MPWH shall exercise technical supervision in the implementation of the projects by LGUs.

(3) In areas where the security condition is unfavorable, the MPWH may secure the assistance of the AFP and, for such purpose, enter into a Memorandum of Agreement with the MOND for the AFP to participate in the execution of the projects in the areas concerned, including but not limited to the following activities:

(a) The determination of the site of the project, in coordination with the local project selection committees pursuant to the Letter of Instructions No. 756 and with the Members of the Batasang Pambansa.

(b) The construction, rehabilitation, betterment and improvement of barangay roads, school buildings, rural water supply and communal irrigation systems.

(4) The MPWH may avail itself of the services of the RUCs in monitoring projects and, to this end, shall avail itself of the services of the RUC Commander in the investigation of anomalies that may be discovered in the execution of the projects and in the filing of administrative and/or criminal cases against those responsible.

c. Ministry of National Defense and Armed Forces of the Philippines (MOND/AFP)

(1) The MOND/AFP shall evaluate the projects selected against prevailing security conditions and establish the priority of implementation on a barangay basis.

(2) The MOND/AFP shall exercise administrative supervision in the implementation by LGUs of the selected projects.

13. Priority Areas. Priority in the implementation of projects shall be in Regions XI, X, IX, and XII, in that order and in such other areas as may be determined by the President on the Philippines on a case-to-case basis.

4. Funding. Funding shall be in accordance with existing laws, rules and regulations, provided that inter-agency fund transfers shall be covered by Memorandum of Agreement pursuant to this Executive Order.

5. Implementing Rules and Regulations. The Minister of National Defense and the Minister of Public Works and Highways are further authorized to prescribe the necessary rules and regulations to carry out the provisions of this Executive Order, and subject to the approval of the President of the Philippines.

6. Repealing Clause. All Executive Orders, rules, and regulations, or parts thereof, which are inconsistent with any provision of this Executive Order, are hereby repealed, amended or modified accordingly.

7. Effectivity. This Executive Order shall take effect immediately.

Done in the City of Manila, this 28th day of January, in the year of Our Lord, Nineteen Hundred and Eighty-Five.

(SGD.) FERDINAND E. MARCOS
President of the Philippines

CERTIFIED COPY:

By the President:

(SGD.) JUAN C. TUVERA
Presidential Executive Assistant

(SGD.) MELQUIADES T. DE LA CRUZ
Presidential Staff Director
Malacanang Records Office