

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC No. 33, s. 1985

MEMORANDUM CIRCULAR

T C : ALL REGIONAL IRRIGATION DIRECTORS; PROJECT MANAGERS;
PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF
IRRIGATION AND/OR OFFICERS-IN-CHARGE OF OFFICE;
REGIONAL/PROJECT ACCOUNTANTS AND AUDITORS; CASHIERS;
COLLECTING OFFICERS AND OTHERS CONCERNED.

SUBJECT : LOSS OF OFFICIAL RECEIPTS

As a precaution against the fraudulent use of accountable forms, it is hereby informed that one (1) booklet of NIA Official Receipt, bearing Serial Nos. 1052051 to 1052100, inclusive, of which Nos. 1052094 to 1052100 were unused, was allegedly lost inside the steel cabinet of Miss Nellie I. Abonilla, Billing Clerk of the Barit River Irrigation System, Nabua, Camarines Sur on June 9, 1985. The Official Receipt was entrusted to Miss Abonilla for safekeeping by Mr. Vicente E. Palmiano, a Watermaster and deputized Assistant Bill Collector of the same Office.

This information is circularized in accordance with GAO Circular No. 318 dated February 11, 1957.

Any information regarding the lost official receipts should be relayed immediately to this office and/or to the Regional Irrigation Director, NIA- Region V, Naga City.

(SGD.) CESAR L. TECH
Administrator

July 16, 1985