

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 59, s. 1985

MEMORANDUM CIRCULAR

TO : ALL REGIONAL IRRIGATION DIRECTORS, PROJECT MANAGERS
CONCERNED AND PROVINCIAL IRRIGATION ENGINEERS

SUBJECT : Inclusion of all CIDIP Institutional Expenses under
the CIDIP Appropriation.

Consistent with the desire of the NIA management to increase civil works allocation out of the annual appropriations for the regular communal irrigation program, the allocation for institutional development under CIDIP in 1986 shall be converted into civil works. Hence, effective January 1, 1986 and until further notice, expenditures in institutional development of projects implemented under CIDIP shall be fully supported by CIDP.

For this purpose all Regional Offices, starting this year, shall submit not later than December 15 their respective budget estimate for institutional development of the following year. Such estimate shall be supported by the attached format duly accomplished.

While supervision/monitoring of the institutional development remains with the office concerned (CIDIP), a quarterly CIDIP institutional report of the Region should be furnished CIDIP to support and justify expenses incurred. This report should contain among others the equity generated, amortization collection efficiency, IA commitment in assuming O & M responsibilities and extent of implementation of training outputs. The year-end report for 1985 shall also include key issues/problems encountered in the O & M of CIS, perceived weaknesses of the participatory approach as currently implemented and suggestions to improve institutional framework.

All reports should be duly signed by the Supervising Irrigation Association Officer for communals, Institutional Dev. Division Mgr. and Regional Irrigation Director and addressed to the undersigned, Attention: Assistant Administrator for Operations.

For compliance,

(SGD.) CESAR L. TECH
Administrator

November 18, 1985
CZG/11-25-85

INSTITUTIONAL CASH FLOW
First Quarter CY 1986
Region _____

NAME OF IOPS/ ICOs	Project Assign- ment/Location (Specify Base & Radiation Project)	BREAKDOWN OF MONTHLY SALARY, WAGES & ALLOWANCES								TOTAL PER MONTH	SUPPLIES TOTAL		REMARKS
		BASIC			TEV	TEV					SUPER	PER	
		SALARY	COLA	A.A.	WITHIN	OUTSIDE	LA/RA	EFSA	QUARTER		QUARTER		
		(P)	(P)	(P)	(P)	(P)	(P)	(P)	(P)		(P)	(P)	
													(Indicate
													under this
													column
													all field
													balances
													as of Dec.
													31,1985.)

Prepared by:

Noted by:

Submitted by:

IOPS

IDD CHIEF

RID

11/25/85
CZG