

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC No. 015, s. 1937

MEMORANDUM CIRCULAR

TO : ALL ASSISTANT ADMINISTRATORS/REGIONAL MANAGERS/
DEPARTMENT MANAGERS/PROJECT MANAGERS AND OTHERS
CONCERNED

SUBJECT : REQUISITION AND ISSUE VOUCHERS/PURCHASE ORDERS

It has come to the attention of the Controllershship Department that Requisition and Issue Vouchers/Purchase Orders have been received by them without the Certificate of Availability of Funds signed by the Chief Accountant concerned.

This practice is not only a violation of Section 46 of PD 1177 dated 30 July 1977 but has given rise also to difficulty in controlling the current operating budget and the program of work of our projects.

In view hereof, only those Requisition and Issue Vouchers/Purchase Orders with Certificate of Availability of Funds should be processed. The Agency, therefore, shall not be held responsible for goods/supplies procured without the said certification.

For strict compliance.

(SGD.) FEDERICO M. ALDAY, JR.
Administrator

IPT/cvk

signed by FNA - 3/25/87