

NATIONAL IRRIGATION ADMINISTRATION
Epifanio de los Santos Avenue
Quezon City

M. C. No. 025, s. 1988

MEMORANDUM CIRCULAR


TO : ALL REGIONAL IRRIGATION MANAGERS; PROJECT MANAGERS; PROVINCIAL IRRIGATION ENGINEERS; SUPERINTENDENTS OF IRRIGATION AND/OR OFFICERS-IN-CHARGE OF OFFICE; REGIONAL PROJECT ACCOUNTANTS AND AUDITORS; CASHIERS; COLLECTING OFFICERS AND OTHERS CONCERNED.
National Irrigation Administration.

SUBJECT : LOSS OF OFFICIAL RECEIPT

As a precaution against the fraudulent use of accountable forms, it is hereby informed that one (1) booklet of NIA Official Receipts bearing Serial Nos. 1264001 to 1264050, inclusive with unused receipts Nos. 1264049 to 1264050, was allegedly lost by Mrs. Tessie Avance, Accounting Clerk B and designated deputized Collector of the NIA - Regional Office, Midsayap, Cotabato.

This information is circularized in accordance with GAO Circular No. 318 dated February 11, 1957.

Any information regarding the lost official receipts should be relayed immediately to this office and/or to the Regional Irrigation Manager, NIA-Region XII, Midsayap, Cotabato.


FEDERICO N. ALDAY JR.
Administrator

signed 5/17/88