

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 042 s. 1988

MEMORANDUM CIRCULAR

T O : THE REGIONAL IRRIGATION MANAGERS/OPERATION
MANAGERS, IRRIGATION SUPERINTENDENTS/PROVINCIAL
IRRIGATION ENGINEERS, PROJECT MANAGERS,
ADMINISTRATIVE MANAGERS
National Irrigation Administration

SUBJECT : Revision of Report of Absence, Earned, Enjoyed
and Balances.

For the information and guidance of all concerned, attached is the revised form to be accomplished when reporting leaves of absence, earned, enjoyed and balances.

Henceforth, this report which used to be submitted on a semestral basis, shall be submitted annually in triplicate copies on or before 15th of January following the year reported.

All other issuances/provisions inconsistent herewith are hereby amended/superseded accordingly.

Be guided accordingly.


FEDERICO N. ALDAY, JR.
Administrator

Sept. 29, 1988

11-11-11

[illegible]