

Republika ng Pilipinas
Hambansang Pangasiwaan ng Patubig
(NATIONAL IRRIGATION ADMINISTRATION)
Lungsod ng Quezon

OFFICE ADDRESS: NATIONAL GOVERNMENT CENTER
E. DE LOS SANTOS AVENUE
QUEZON CITY PHILIPPINES

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OUR REFERENCE:

MC# 004 s. 1989

MEMORANDUM CIRCULAR

TO : ALL REGIONAL IRRIGATION MANAGERS, OPERATIONS
MANAGER, PROJECT MANAGERS AND FIELD OFFICIALS
CONCERNED

SUBJECT : RENEWAL OF APPOINTMENT FOR DAILY-WAGED
EMPLOYEES

In view of the on-going organization review by NIA Management, effective January 1, 1989 all appointments to be extended to employees on daily basis shall be for a period of two (2) months only up to February 28, 1989.

It is understood that only candidates whose performance have been attested satisfactory and whose individual justifications for the necessity of their services to maintain smooth operation of the Office are eligible for renewal.

Submit a complete list of such appointments extended to the Personnel & Records Management Department c/o The Recruitment & Appointment Section for reference purposes.

Strict compliance hereon is enjoined.


FEDERICO H. ALDAY, JR.
Administrator

Signed January 19, 1989