

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 41 S. 1989

TO : DEPUTY ADMINISTRATOR
OFFICERS-IN-CHARGE OF THE OFFICES OF
ASSISTANT ADMINISTRATORS
DEPARTMENT MANAGERS
REGIONAL IRRIGATION MANAGERS
PROJECT MANAGERS, OPERATIONS MANAGERS
IRRIGATION SUPERINTENDENTS
ALL OTHERS CONCERNED

SUBJECT : GENERATION OF SAVINGS AND INCREASE IN INCOME

In the light of the forthcoming implementation of standardization of the pay scale of government employees, the agency must generate some savings and increase its income to be able to support it.

In this connection, we would like to suggest following measures for the guidance of all concerned without prejudice to the level and quality of services of the agency:

- (1) generate savings equivalent to about 5% of approved budget of each unit (minimize unnecessary expenditures particularly on supplies and materials, spare parts; fuel and oil, travel; freeze hiring of new employees unless for add-on jobs or projects and unless approved by the Office of the Administrator);
- (2) increase income by about 5% of target or expected income of the year (exert more effort to improve irrigation fee collections, generation of farmers equity, CIP and pump amortization collections and equipment rental);

The cooperation of everybody is enjoined.

(SGD.) JOSE B. DEL ROSARIO, JR.
Administrator

24 August 1989