

Republika ng Pilipinas
PAMBANSANG PANGASIWAAN NG PATUBIG
(National Irrigation Administration)
Lungsod ng Quezon

MC # 38, s. 1991

MEMORANDUM CIRCULAR

TO : THE DEPUTY ADMINISTRATOR/ASSISTANT ADMINISTRATORS/
HEADS OF DEPARTMENTS AND STAFFS, REGIONAL
IRRIGATION MANAGERS, OPERATION/PROJECT MANAGERS,
PROVINCIAL IRRIGATION ENGINEERS, IRRIGATION
SUPERINTENDENTS AND ALL OTHERS CONCERNED

SUBJECT : MEDICARE CIRCULAR # 278, 1991

For the information, guidance and compliance of all
concerned, quoted hereunder is Medicare Circular # 278, 1991.

"March 13, 1991

MEDICARE CIRCULAR
No. 278-1991

TO : All Government Employees, Government Agencies and
Offices, and Accredited Hospitals

SUBJECT : Submission of other Documentary requirements for
Medicare Claims

Records of the Medicare Department of the Government
Service Insurance System (GSIS) show that a significant
number of Medicare claims had been filed in behalf of persons
who are not or no longer Medicare members or whose membership
are of doubtful status. It is also found out that several
members denied that they have been hospitalized during certain
periods as appearing in Medicare claims filed in their behalf.

To protect the contributions of the majority of Medicare
members to the Health Insurance Fund from undue or unnecessary
utilization and in order to establish a credible Medicare
membership data - base, the Philippine Medical Care Commission,
through Board Resolution No. 91-2241, requires the submission

to the hospital by the GSIS member of any one of several documents tending to prove that he is presently employed or had been employed within at least three months during the twelve-month period prior to admission of patient in the hospital.

Effective May 1, 1991, Medicare members shall be required to submit any of the following, in addition to PMCC Form I:

1. Xerox copy of the first page of the GSIS member's policy contract/Certificate of Membership (CM) or Term Renewable Insurance (TR) certified by the nearest GSIS Branch Office or certified by his employer who is the same person certifying his - premium payment in the PMCC Form I for the initial confinement of a member/dependent; or
2. Correct GSIS policy contract number (as verified by the billing clerk from its records on file) for subsequent confinements of the member or any of his legal dependents in the same hospital after the xerox copy of the first page of the GSIS policy contract was already submitted to the hospital; or
3. A certified true or xerox copy of the member's original appointment; or
4. Certified true or xerox copy of the member's service record; or
5. Military field personnel who do not have ready access to any of the above requirements may submit instead a true or xerox copy of the following certified by their Commanding Officer.
 - 5.1 Identification Card (ID) or
 - 5.2 Latest pay Slip

Hospitals are encouraged to find a way of keeping some sort of record of the member's GSIS policy contract number for their reference in subsequent confinement of the Medicare beneficiary in connection with no. 2/ above.

Hospitals, however, are advised to suspend the implementation of the GSIS Memorandum dated October 15, 1990 governing the submission of any one of the above documents until the end of April of this year. Previous claims returned by GSIS for lack of any of the above requirements may be refiled for payment. Heads of government agencies/units are enjoined to instruct their

personnel who have no GSIS policy contract yet to secure the corresponding GSIS policy contract at the nearest GSIS Branch Office regardless of employment status.

For compliance.

ALFREDO R. A. BENZON, M.D.
Secretary, Department of Health &
Chairman, Philippine Medical Care
Commission

By:

MELINDA C. MERCADO"
Officer-in-Charge

All Regional Irrigation Managers/Project Managers/Operation Managers/Irrigation Superintendent/Project Irrigation Engineers are directed to disseminate this information as widely as possible to all employees under their jurisdiction.

Compliance is enjoined.

(SGD.) JOSE B. DEL ROSARIO, JR.
Administrator

1991 April 29

